

**WASHINGTON TOWNSHIP  
BOARD OF SUPERVISORS**

112 Municipal Lane  
Prosperity, PA 15329  
November 12, 2019

**MEETING AGENDA**

I. Call to Order

II. Pledge of Allegiance

III. Roll Call

IV. Requests to Address the Board/Public Comment

V. Correspondence and Reports

1. Received Correspondence:

- The township has been advised by the DEP of a Notice of Public Conference to be held on Tuesday, November 19, 2019 at the Morris Township (Washington County) Municipal Building in Prosperity, to receive testimony regarding the renewal permit for the Harvey Mine. There are no changes to the permit.

2. Planning Board:

- There were no items for discussion or needing action so the meeting was cancelled.

3. Zoning Board:

- No meeting.

4. Park Board:

- A very successful Halloween 'Trunk or Treat' party was held on Thursday, October 31<sup>st</sup>, with nine decorated vehicles and approximately 75 children taking part. Due to the weather the party was moved to the township garage.

5. Roadmaster's Report

6. Solicitor's Remarks

7. EQT Report

VI. Discussion & Action Items

A. Routine

1. Approval of Agenda with/without Addendum

## Agenda

2. Approval of Minutes – October 8, 2019 regular meeting and the November 7, 2019 Budget meeting.

### B. Specific

1. Personnel
2. Business Operations
  - a. Redemption & Purchase of a Certificate of Deposit – Impact Fee Account

Pursuant to the Impact fee budget, the township has a retained (unreserved) balance of \$1.2 million which was being held in a \$1,200,000 Certificate of Deposit. That CD matured on October 26, after earning interest in the amount of \$29,250.72, which has been deposited in the Impact Fund for future use.

#### Recommended Action

Consider a motion to repurchase a 13-month Certificate of Deposit (CD) at First National Bank of Pennsylvania, in the amount of \$1,200,000, at an interest rate of 1.788% per year, maturing on November 26, 2020. This was the best quote received from among the other bids obtained from several banking institutions.

#### b. Approval of Treasurer's Report

- Bank Statements ending on October 31, 2019:

	<u>General</u>	<u>Liquid Fuels</u>	<u>Machinery</u>	<u>DCNR</u>
Beginning Balance	\$ 445,363.56	\$ 124,945.24	\$ 18,027.76	\$61,522.22
Revenues	10,675.72	49.30	82.79	33.68
Expenditures	<u>49,178.83</u>	<u>92,125.35</u>	<u>0.00</u>	<u>16,762.50</u>
Ending Balance	\$ 406,860.45	\$ 32,869.19	\$ 18,110.55	\$ 44,793.40

#### Impact Fee

Beginning Balance	\$ 1,916,050.64
Revenues	30,334.09
Expenditures	<u>153,035.32</u>
Ending Balance	\$ 1,793,349.41
Certificate of Deposit	<u>-1,200,000.00</u>
Cash Available	\$ 593,349.41

## Agenda

### Recommended Action

Consider a motion to approve the Treasurer's report and direct that it be filed for audit.

#### c. Bills for Approval for All Funds

### Recommended Action

Consider a motion to approve the payment of the monthly bills as listed on the attached, from the following accounts:

General Fund	\$ 29,392.24
Liquid Fuels Fund	92,125.35
Machinery Fund	0.00
Impact Fund	109,445.92
Other Funds	<u>0.00</u>

Total Bills for Approval \$ 230,963.51

#### d. Application For Payment – Swede Construction Corp. (GC) – App. #2

### Recommended Action

Consider a motion to approve Application for Payment #2, received from Swede Construction Corp, the General Contractor on the Park Rehabilitation project, in the amount of \$16,236.00. The application reflects an approximate contract completion of 52% and has been reviewed and approved by the project architect, Ken Kulak.

#### e. Approval of Payment to SPWA – Garner Run Waterline Project

Plans have been reviewed and approved by the property owners affected by the new waterline installation which will serve those households along Garner Run Road between the township park and intersection of Garner and Waterdam Roads. Pursuant to the agreement with the water authority, SPWA is billing the township for the necessary project material and engineering costs, in anticipation of scheduling the work.

### Recommended Action

Consider a motion to approve the invoice in the amount of \$183,119.32 received from Southwest PA Water Authority for the materials, permits and engineering for the water line extension along Garner Run Road between the township park and intersection of Garner Run and Waterdam Road. The invoice will be funded as follows:

## Agenda

- a. General Fund (Greene County contribution) \$ 25,000.00
- b. Impact fee Fund \$158,119.32

### 3. Operations, Buildings, Grounds & Highways

#### a. Approval of Change Order – Park Rehabilitation Project

##### Recommended Action

Consider a motion to approve a Change Order for the Park Rehabilitation Project as submitted by the Electrical Contractor, K. Turner Electrician, as follows:

C/O 003: Lump sum Increase to the contract of \$600.00 to “Provide labor and materials to furnish and install exhaust fans and emergency lighting in both rest rooms as requested by the Owner.”

### 4. Township Supervisors

## VII. New Business

## VIII. Information & Announcements

- A very successful fall Clean-up Day held on Saturday, October 26<sup>th</sup> netted 5.84 tons of refuse.
- The proposed budgets of the various accounts for 2020 have been prepared and are available for public inspection from 8 a.m. until 12 noon, Monday through Friday, at the township office. Final adoption of said budgets will be considered at the regular Supervisors’ meeting in December.
- Next meeting dates:
  - Supervisor’s Regular Meeting, Tuesday, December 10, 2019 at 7:00 p.m.
  - Planning Board, Thursday, December 5, 2019 at 7:30 p.m. (if needed)
  - Zoning Hearing Board, as needed.
  - Park Board meets as needed.

## IX. Public Comment/Questions

## X. Adjournment