

**WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS**

112 Municipal Lane
Prosperity, PA 15329
October 8, 2019

MINUTES

Walter Stout, Chairman, called the meeting to order at 7:00 PM followed by the Pledge of Allegiance.

In attendance were Supervisors Walter Stout, Charles Hickman, Troy Smith; and Secretary Diane Headlee. Also in attendance were several residents.

I. Requests to Address the Board/Public Comment

- Leonard Dulaney commented on the mowing on Byard Road. Charles Hickman said it was been mowed up to Top Road. Jason Rosa has been instructed to mow to the edge of the road right-of-way when mowing along township roads. Last year he caught the top of several fence posts, so this year he was told to mow along the top of fences, where necessary. Debbie Stephenson asked if we are going to be mowing along all the roads. Charles Hickman said we are as time allows. The slip on Morris Road has been a priority and the road crew has been working there almost exclusively so the road can be re-opened.
- Jim Hughes asked how soon we would get the new equipment building. The footers for the container building are poured, and delivery is of it is expected within the next two weeks. The coverall building is on order from Log Cabin Fence and should be arriving within a few weeks.
- Ken Headlee asked about the status of the Garner Run waterline. Walter Stout said most of the affected land owners have reviewed the survey of the proposed location of the right-of-way. Mr. Stout will now advise the water authority the owners have approved the right-of-way location for the waterline so that their engineering firm, Bankson Engineering can proceed with the right-of-way acquisition. Once they have acquired the right-of-ways they can schedule the work, which is now anticipated to start in the spring. If the weather allows, they could possibly start sooner.

II. Correspondence and Reports

1. Received Correspondence:
 - The township has been advised of its estimated Liquid Fuels allocation for 2020 in the amount of \$141,695. The 2019 estimate was \$144,679; however, the actual amount received was \$148,557.
2. Planning Board:
 - There were no items for discussion or needing action so the meeting was cancelled.
3. Zoning Board:
 - No meeting.

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4. Park Board:
 - The Park Board met on September 9th 2019. The Halloween 'Trunk or Treat' activity will be held on Thursday, October 31st at the park for children living in the township. In case of rain the Trunk or Treat will be held at the township maintenance building.
5. Roadmaster's Report
 - Mr. Hickman reported the road crew has been assisting Hayden Contracting with the slip repair on Morris Road. They have also worked on prepping the equipment storage building location, and have been mowing along various roads as time allowed. Longmile Road will be closed on October 9, 2019 for culvert replacement by the township road crew.
 - Mr. Stout reported that he contractor for the Long Mile Road slip repair was given notice to proceed; however, they are awaiting word from EQT regarding the depth of the buried gas line within the slip area.
6. Solicitor's Remarks - not in attendance
7. EQT Report – there is no activity in the township at this time.

III. Discussion & Action Items

A. Routine

1. The Chairman asked the Board to for a motion to approve the Agenda without an Addendum. The motion was made by Charles Hickman and seconded by Troy Smith. Motion carried.
2. The Chairman asked the Board for a motion to approve the Minutes of the September 10, 2019 meeting as presented. The motion was made by Charles Hickman and seconded by Walter Stout. Motion carried.

B. Specific

1. Personnel
2. Business Operations
 - a. Approval of Treasurer's Report

- Bank Statements ending on September 30, 2019:

	<u>General</u>	<u>Liquid Fuels</u>	<u>Machinery</u>	<u>DCNR</u>
Beginning Balance	\$ 461,710.23	\$ 126,947.89	\$ 18,063.49	\$ 15,005.02
Revenues	54751.28	79.97	64.27	46,517.20
Expenditures	<u>71,097.95</u>	<u>2,802.62</u>	<u>100.00</u>	<u>0.00</u>
Ending Balance	\$ 445,363.56	\$ 124,945.24	\$ 18,027.76	\$61,522.22

Impact Fee

Beginning Balance	\$ 1,917,025.31
Revenues	1,339.62
Expenditures	<u>2,314.29</u>
Ending Balance	1,916,050.64
Certificate of Deposit	<u>-1,200,000.00</u>
Cash Available	\$ 716,050.64

The Chairman asked the Board to consider a motion to approve the Treasurer's report and direct that it be filed for audit. The motion was made by Troy Smith and seconded by Charles Hickman. Motion carried.

b. Bills for Approval for All Funds

The Chairman asked the Board to consider a motion to approve the payment of the monthly bills and intra-fund transfers, from the following accounts (see Minute Book file):

General Fund	\$ 21,472.61
Liquid Fuels Fund	2,082.62
Machinery Fund	0.00
Impact Fund	28,567.69
Other Funds	<u>0.00</u>
Total Bills for Approval	\$ 52,122.92

The motion was made by Charles Hickman and seconded by Troy Smith. Motion carried.

c. Application For Payment – Swede Construction Corp. (GC) – App. #1

The Chairman asked the Board to consider a motion to approve Application for Payment #1, received from Swede Construction Corp, the General Contractor on the Park Rehabilitation project, in the amount of \$16,762.50. The application has been reviewed and approved by the project architect, Ken Kulak. The motion was made by Charles Hickman and seconded by Walter Stout. Motion carried.

d. Acceptance of UPMC Health Plan Renewal Rates – 2020

The Chairman asked the Board to consider a motion to approve the 2020 employee medical insurance plan rates received from UPMC Health Plan for the estimated monthly premium of \$3,254.64. After reviewing other plans offered in the marketplace, this plan continues to offer PPO coverage for township employees along with their eligible dependents pursuant to the Affordable Care Act. The motion

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was made by Troy Smith and seconded by Walter Stout. Motion carried.

3. Operations, Buildings, Grounds & Highways

a. Approval of Change Orders – Park Rehabilitation Project

The Chairman asked the Board to consider a motion to approve two Change Orders for the Park Rehabilitation Project as submitted by the General Contractor, Swede Construction, as follows:

C/O 001: Lump sum Increase to the contract of \$4,130.00 to: a). Provide labor and materials to furnish and install drywall ceilings in both rest rooms, primed and painted; b). Furnish and install FRP (fiberglass reinforced panels) on the interior walls of both rest rooms, including trim around windows and doors.

C/O 002: Lump sum Decrease to the contract of \$160.00 for the demolition of the wall partitions done by township employees.

The motion was made by Charles Hickman and seconded by Troy Smith. Motion carried.

4. Township Supervisors

a. Agreements & Permits

1. Heavy Hauling Agreement – Equitrans, LP Co.

The Chairman asked the Board to consider a motion to approve a Heavy Hauling Agreement, with an effective date of September 25, 2019 to September 25, 2020, with Equitrans, LP for Pettit Road (T-409), for a fee of \$300.00 pursuant to the Schedule of Fees. The motion was made by Charles Hickman and seconded by Walter Stout. Motion carried.

2. Heavy Hauling Agreement – Jesmar Energy Inc.

The Chairman asked the Board to consider a motion to approve a Heavy Hauling Agreement, with an effective date of October 1, 2019 to October 1, 2020, with Jesmar Energy, Inc., for Long Mile Road (T-405), for a fee of \$300.00 pursuant to the Schedule of Fees. The motion was made by Charles Hickman and seconded by Walter Stout. Motion carried.

IV. New Business

- There was no new business for discussion.

V. Information & Announcements

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- Fall Clean-up Day – Saturday, October 26th. Includes TV's, and computer equipment. Dumpsters will be located at the Township Building, 8 am – 4 pm.
- “Trunk or Treat” party for township children - Thursday, October 31st at the Washington Twp. Park, from 5:00 until 7:00 pm. In case of rain, the activities will be held at the Township Maintenance Building.
- Next meeting dates:
 - Supervisor's Regular Meeting, Tuesday, November 12, 2019 at 7:00 p.m.
 - Planning Board, Thursday, November 7, 2019 at 7:30 p.m. (if needed)
 - Zoning Hearing Board, as needed.
 - Park Board meets as needed.

VI. Public Comment/Questions

Debbie Stephenson asked if we had patched the potholes prior to tar and chipping the roads and why are there so many rolls and dips on Pettit Road. Charles Hickman said we patch the potholes using cold patch and use the roller to smooth it out. Troy Smith said all township roads have rolls and dips, especially where there is heavy truck traffic.

VII. Adjournment

There being no further business, the meeting was adjourned at 7:35 PM on a motion by Charles Hickman, seconded by Troy Smith, with all voting 'aye'.

_____ Chairman

_____ Secretary/Treasurer