

**WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS**

112 Municipal Lane
Prosperity, PA 15329
December 13, 2022

MEETING AGENDA

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Requests to Address the Board/Public Comment
- V. Correspondence and Reports
 1. Received Correspondence:
 - Received the 2023 Certified Summary Tax Assessment roll from the County Assessment Office showing a total taxable assessment of \$49,409,333 in the township. This is an increase of \$681,050 in tax assessment from 2022 due mainly to the changing of coal owned by Consol, PA from Reserve status to Active. The change equates to an increase in tax revenue of approximately \$2,500.
 - We received a Monitoring Review Report (audit) conducted by the Department of Transportation Financial Services Division of the Liquid Fuels Fund for 2021. The report indicated that no areas of concern were noted and that the township is in complete compliance with the Liquid Fuels Fund rules and regulations.
 - Pursuant to our letter requesting a contribution for the updating of some of the playground equipment at the township park, we recently received a check for \$5,000 from Iron Senergy. To date, we have received \$15,000 (\$5,000 each from EQT, Consol and Iron Synergy) toward the project.
 2. Planning Board: The Board did not meet on December 1st due to the lack of any items needing attention or action.
 3. There was no action needed by the Zoning Hearing Board in November. As such, there was no meeting.
 4. Park Board will be meeting after the first of the year to discuss upcoming activities.
 5. Roadmaster's Report
 6. Solicitor's Remarks
 7. Zoning/Building Officer's Report – K2 Engineering
- VI. Discussion & Action Items
 - A. Routine

Agenda

1. Approval of Agenda with/without Addendum
2. Approval of Minutes – November 9, 2022 Regular Meeting.

B. Specific

1. Business Operations

a. Approval of Treasurer’s Report for period ending November 30, 2022

	<u>General</u>	<u>Liquid Fuels</u>	<u>Machinery</u>	<u>ARPA</u>
Beginning Balance	\$ 293,766.65	\$ 143,509.78	\$ 22,312.25	\$ 57,833.65
Revenues	43,720.36	76.01	133.79	113.86
Expenditures	<u>-43,256.15</u>	<u>-1,362.67</u>	<u>-3,329.45</u>	<u>-0.00</u>
Ending Balance	\$ 294,230.86	\$ 142,223.12	\$ 19,116.59	\$ 57,833.65

	<u>Fire Fund</u>		<u>Impact Fee</u>
Beginning Balance	\$ 12,012.87	Beginning Balance	\$ 2,208,737.81
Revenues	69.86	Revenues - Interest	1,853.58
Expenditures	<u>-50.00</u>	Other	0.00
Ending Balance	\$ 12,032.73	Expenditures	-117,239.60
		Investment (CD)	<u>-1,200,000.00</u>
		Available Balance	\$ 893,351.79

Recommended Action

Consider a motion to approve the Treasurer’s report for the period ending November 30, 2022 and direct that it be filed for audit.

b. Bills & Transfers for Approval for All Funds for November, 2022

Recommended Action

Consider a motion to approve the payment of the November, 2022 bills, payroll and intra-fund transfers, as listed on the attached, from the following accounts:

General Fund	\$ 33,639.30
Machinery Fund	3,329.45
Fire Fund	50.00
Liquid Fuels Fund	0.00
Impact Fund	<u>117,239.60</u>
Total Bills, Payroll & Transfers	\$ 154,258.35

Agenda

2. Township Supervisors

a. Ordinances, Resolutions

1. Adoption of Resolution #4 of 2022 - Transfer of Funds – Impact to General

Recommended Action

Consider motion to approve the following Resolution:

BE IT RESOLVED that \$35,000 be transferred to the General Fund from the Impact Fee Fund pursuant to the 2022 General Fund Budget as adopted on December 15, 2021.

2. Adoption of Resolution #5 of 2022 - Transfer of Funds - Fire Companies

Recommended Action

Consider motion to approve the following Resolution:

BE IT RESOLVED that the 2022 contribution of \$11,500 be paid to the Waynesburg-Franklin Township Fire Company and to the Amwell Township Fire Company in the appropriate percentages (79% and 21% respectively) from the Fire Fund, pursuant to the agreements with those fire companies.

3. Adoption of Resolution #6 of 2022 - Approval of 2023 Final Budgets

Recommended Action

Consider motion to approve the following Resolution:

BE IT RESOLVED that the 2023 Final Budgets be approved for the various township accounts, with minor changes to the proposed budgets which were approved at the budget workshop meeting on November 2, 2022. A copy of the full budget package is available from the Secretary/Treasurer and in the township office.

<u>Fund</u>	<u>Revenues</u>	<u>Expenditures</u>
General Fund	\$ 848,325	\$ 646,900
ARPA	58,035	58,035
Machinery Fund	40,150	32,750
Fire Fund	12,415	12,000
Liquid Fuels Fund	167,375	127,200

4. Adoption of Resolution #7 of 2022 – Tax Levies for 2023

Recommended Action

Consider motion to approve the following Resolution:

BE IT RESOLVED that the following tax rates for the General, Machinery and Fire Funds be established for the year of 2023, with said rates for 2023 remaining the same as they were for 2022. In accordance with Sections 3205 and 3208 of the Second Class Township Code, the millage on each \$1,000 of assessed value, and the cents on each \$100 of assessed value are as follows:

<u>Fund</u>	<u>Millage/\$1000</u>	<u>Cents/\$100</u>
General	2.91	29.10
Machinery	0.50	5.00
Fire	<u>0.26</u>	<u>2.60</u>
Total	3.67 mills	36.70 cents

b. Agreements, Contracts

1. Heavy Hauling Agreement – EQT Production Co.

Recommended Action

Consider a motion to approve a one-year Heavy Hauling Agreement, with EQT Production Co. for Morris Road (T-414), with an effective date of December 1, 2022 to November 30, 2023, for a fee of \$300.00 pursuant to the approved Schedule of Fees.

2. Mitcheltree Brothers Logging & Lumber Escrow Fund Status

Prior to the start of timbering operations, Mitcheltree Brothers Logging & Lumber, pursuant to Resolution #4 of 2021, placed \$3,000 in an escrow account to be used to pay for any expenses for damages caused by a logging company performing timbering operations in the township. Pisgah Ridge Road was damaged and Mitcheltree has agreed to pay for said repairs from the funds being held, leaving a zero balance in escrow. As required by the Resolution, the Board of Supervisors will vote, at a public meeting, on the amount to be returned to the operator from the special account.

Recommended Action

Pursuant to Resolution #4 of 2021, consider a motion to acknowledge the use of the \$3,000 previously placed in escrow by Mitcheltree Brothers Logging & Lumber, to pay for damage done to Pisgah Ridge Road during recent timbering operations, leaving a zero balance in said escrow account, thus no amount is being returned.

Agenda

VII. New Business

VIII. Information & Announcements

➤ Upcoming Meetings

- Supervisor's Reorganization, Tuesday, January 3, 2023 at 7:00 pm
- Township Auditors' Reorganization, Wednesday, January 4, 2023 at 7:00 pm
- Supervisor's Regular Meeting, (day/time to be established at Reorganization)
- Planning Board, Thursday, January 5, 2022 at 7:30 p.m.
- Zoning Hearing Board and Park Board meets as needed.

IX. Public Comment/Questions

X. Adjournment