

**WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS**

112 Municipal Lane
Prosperity, PA 15329
November 12, 2019

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Walter Stout, Chairman, called the meeting to order at 7:00 PM followed by the Pledge of Allegiance.

In attendance were Supervisors Walter Stout, Charles Hickman, Troy Smith; and Secretary Diane Headlee. Also in attendance were Leonard Dulaney and Jim Hughes.

I. Requests to Address the Board/Public Comment

Walter Stout announced that the Longmile Road slip repair work is underway.

II. Correspondence and Reports

1. Received Correspondence:

- The township has been advised by the DEP of a Notice of Public Conference to be held on Tuesday, November 19, 2019 at the Morris Township (Washington County) Municipal Building in Prosperity, to receive testimony regarding the renewal permit for the Harvey Mine. There are no changes to the permit.

2. Planning Board:

- There were no items for discussion or needing action so the meeting was cancelled.

3. Zoning Board:

- No meeting

4. Park Board:

- No meeting
- A very successful Halloween 'Trunk or Treat' party was held on Thursday, October 31st, with nine decorated vehicles and approximately 75 children taking part. Due to the weather the party was moved to the township garage.

5. Roadmaster's Report

- Mr. Hickman reported the road crew has completed the work on the Morris Road slip repair. The road crew changed a washed out culvert on Longmile Road and installed new culverts and catch basins at the Morris Road slip. They worked on the bank stabilization at the township park and dug the pathways at the park for the ADA Rehab project. Performed equipment maintenance and prepped the trucks for winter road maintenance. We are in the process of changing out the lights in the township garage. During the month the road crew also cleaned up

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several trees and limbs from the township roads. Mr. Stout stated that he wanted to commend the township's work crew Charlie Hickman, Bill Main and Jason Rosa, for the substantial amount of work they had completed during the summer and fall months.

6. Solicitor's Remarks - not in attendance
7. EQT Report – there is no activity in the township at this time.

III. Discussion & Action Items

A. Routine

1. The Chairman asked the Board to for a motion to approve the Agenda without an Addendum. The motion was made by Charles Hickman and seconded by Troy Smith. Motion carried.
2. The Chairman asked the Board for a motion to approve the Minutes of the October 8, 2019 regular meeting and the November 7, 2019 Budget Workshop meeting as presented. The motion was made by Charles Hickman and seconded by Walter Stout. Motion carried.

B. Specific

1. Business Operations

a. Redemption & Purchase of a Certificate of Deposit – Impact Fee Account

Pursuant to the Impact fee budget, the township has a retained (unreserved) balance of \$1.2 million which was being held in a \$1,200,000 Certificate of Deposit. That CD matured on October 26, after earning interest in the amount of \$29,250.72, which has been deposited in the Impact Fund for future use.

The Chairman asked the Board to consider a motion to repurchase a 13-month Certificate of Deposit (CD) at First National Bank of Pennsylvania, in the amount of \$1,200,000, at an interest rate of 1.788% per year, maturing on November 26, 2020. This was the best quote received from among the other bids obtained from several banking institutions. The motion was made by Troy Smith and seconded by Charles Hickman. Motion carried.

b. Approval of Treasurer's Report

- Bank Statements ending on September 30, 2019:

General

Liquid Fuels

Machinery

DCNR

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Beginning Balance	\$ 445,363.56	\$ 124,945.24	\$ 18,027.76	\$61,522.22
Revenues	10,675.72	49.30	82.79	33.68
Expenditures	<u>49,178.83</u>	<u>92,125.35</u>	<u>0.00</u>	<u>16,762.50</u>
Ending Balance	\$ 406,860.45	\$ 32,869.19	\$ 18,110.55	\$ 44,793.40

Impact Fee

Beginning Balance	\$ 1,916,050.64
Revenues	30,334.09
Expenditures	<u>153,035.32</u>
Ending Balance	\$ 1,793,349.41
Certificate of Deposit	<u>-1,200,000.00</u>
Cash Available	\$ 593,349.41

The Chairman asked the Board to consider a motion to approve the Treasurer's report and direct that it be filed for audit. The motion was made by Charles Hickman and seconded by Troy Smith. Motion carried.

c. Bills for Approval for All Funds

The Chairman asked the Board to consider a motion to approve the payment of the monthly bills as listed on the attached, from the following accounts:

General Fund	\$ 29,392.24
Liquid Fuels Fund	92,125.35
Machinery Fund	0.00
Impact Fund	109,445.92
Other Funds	<u>0.00</u>
Total Bills for Approval	\$ 230,963.51

The motion was made by Charles Hickman and seconded by Troy Smith. Motion carried.

d. Application For Payment – Swede Construction Corp. (GC) – App. #2

The Chairman asked the Board to consider a motion to approve Application for Payment #2, received from Swede Construction Corp, the General Contractor on the Park Rehabilitation project, in the amount of \$16,236.00, to be paid from the DCNR grant account. The application reflects an approximate contract completion of 52% and has been reviewed and approved by the project architect, Ken Kulak. The motion was made by Charles Hickman and seconded by Walter Stout. Motion carried.

e. Approval of Payment to SPWA – Garner Run Waterline Project

Plans have been reviewed and approved by the property owners affected by the new waterline installation which will serve those households along Garner Run Road between the Township Park and intersection of Garner and Waterdam Roads. Pursuant to the agreement with the water authority, SPWA is billing the township for the necessary project material and engineering costs, in anticipation of scheduling the work.

The Chairman asked the Board to consider a motion to approve the invoice in the amount of \$183,119.32 received from Southwest PA Water Authority for the materials, permits and engineering for the water line extension along Garner Run Road between the Township Park and intersection of Garner Run and Waterdam Road. The invoice will be funded as follows:

- | | |
|--|--------------|
| a. General Fund (Greene County contribution) | \$ 25,000.00 |
| b. Impact fee Fund | \$158,119.32 |

The motion was made by Troy Smith and seconded by Charles Hickman. Motion carried.

2. Operations, Buildings, Grounds & Highways

a. Approval of Change Order – Park Rehabilitation Project

The Chairman asked the Board to consider a motion to approve a Change Order for the Park Rehabilitation Project as submitted by the Electrical Contractor, Ken Turner, Electrician, as follows:

C/O 003: Lump sum Increase to the contract of \$600.00 to
“Provide labor and materials to furnish and install exhaust fans and emergency lighting in both rest rooms as requested by the Owner.”

The motion was made by Charles Hickman and seconded by Walter Stout. Motion carried.

IV. New Business

- Walter Stout discussed, as Charles Hickman had previously stated, we are in the process of improving the lighting in and around the township garage.

V. Information & Announcements

- A very successful fall Clean-up Day held on Saturday, October 26th with 5.84 tons of refuse being deposited in the dumpsters.
- The proposed budgets of the various accounts for 2020 have been prepared and are available for public inspection from 8 a.m. until 12 noon, Monday through Friday,

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at the township office. Final adoption of said budgets will be considered at the regular Supervisors' meeting in December.

- Next meeting dates:
 - Supervisor's Regular Meeting, Tuesday, December 10, 2019 at 7:00 p.m.
 - Planning Board, Thursday, December 5, 2019 at 7:30 p.m. (if needed)
 - Zoning Hearing Board, as needed.
 - Park Board meets as needed.

VI. Public Comment/Questions

VII. Adjournment

There being no further business, the meeting was adjourned at 7:20 PM on a motion by Troy Smith, seconded by Charles Hickman, with all voting 'aye'.

_____ Chairman

_____ Secretary/Treasurer