

**WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS**

112 Municipal Lane
Prosperity, PA 15329
December 13, 2022

MEETING MINUTES

Walter Stout, Chairman, called the meeting to order at 6:30 PM.

In attendance were Supervisors Walter Stout, Charles Hickman and Troy Smith, Secretary Diane Headlee, residents Tom Ayres, Delmas Carpenter and township employee Jason Rosa.

I. Requests to Address the Board/Public Comment

II. Correspondence and Reports

1. Received Correspondence:

- Received the 2023 Certified Summary Tax Assessment roll from the County Assessment Office showing a total taxable assessment of \$49,409,333 in the township. This is an increase of \$681,050 in tax assessment from 2022 due mainly to the changing of coal owned by Consol, PA from Reserve status to Active. The change equates to an increase in tax revenue of approximately \$2,500. Mr. Stout stated that the negative aspect of this is that once the coal is mined its assessment goes from active to depleted, resulting in a major reduction in assessed valuation.
- We received a Monitoring Review Report (audit) conducted by the Department of Transportation Financial Services Division of the Liquid Fuels Fund for 2021. The report indicated that no areas of concern were noted and that the township is in complete compliance with the Liquid Fuels Fund rules and regulations.
- Pursuant to our letter requesting a contribution for the updating of some of the playground equipment at the township park, we recently received a check for \$5,000 from Iron Senergy. To date, we have received \$15,000 (\$5,000 each from EQT, Consol and Iron Synergy) toward the project.

2. Planning Board: The Board did not meet on December 1st due to the lack of any items needing attention or action.

3. There was no action needed by the Zoning Hearing Board in November. As such, there was no meeting.

4. Park Board will be meeting after the first of the year to discuss upcoming activities.

5. Roadmaster's Report

- The road crew performed equipment maintenance and prepared the trucks and spreaders for winter road maintenance. They also put equipment in the new storage building for the winter. They continue to clean the ditches and remove trees and limbs from the township roads, as necessary.

6. Solicitor's Remarks - The solicitor was not in attendance.

Minutes

7. Zoning/Building Officer's Report – K2 Engineering provided a monthly report for November indicating issued building and zoning permits, inspections, and other code enforcement items (see minute book file).

III. Discussion & Action Items

A. Routine

1. The Chairman asked the Board for a motion to approve the agenda without an addendum. The motion was made by Charles Hickman and seconded by Troy Smith. All aye - motion carried.
2. The Chairman asked the Board for a motion to approve the November 9, 2022 regular meeting minutes as presented, with no additions or corrections. The motion was made to approve the minutes by Charles Hickman and seconded by Walter Stout. All aye - motion carried.

B. Specific

1. Business Operations

a. Approval of Treasurer's Report for period ending November 30, 2022

	<u>General</u>	<u>Liquid Fuels</u>	<u>Machinery</u>	<u>ARPA</u>
Beginning Balance	\$ 293,766.65	\$ 143,509.78	\$ 22,312.25	\$ 57,719.79
Revenues	43,720.36	76.01	133.79	113.86
Expenditures	<u>-43,256.15</u>	<u>-1,362.67</u>	<u>-3,329.45</u>	<u>-0.00</u>
Ending Balance	\$ 294,230.86	\$ 142,223.12	\$ 19,116.59	\$ 57,833.65

	<u>Fire Fund</u>		<u>Impact Fee</u>
Beginning Balance	\$ 12,012.87	Beginning Balance	\$ 2,208,737.81
Revenues	69.86	Revenues - Interest	1,853.58
Expenditures	<u>-50.00</u>	Other	0.00
Ending Balance	\$ 12,032.73	Expenditures	-117,239.60
		Investment (CD)	<u>-1,200,000.00</u>
		Available Balance	\$ 893,351.79

The Chairman asked the Board to consider a motion to approve the Treasurer's report for the period ending November 30, 2022 and direct that it be filed for audit. The motion was made by Charles Hickman and seconded by Troy Smith. All aye – motion carried.

b. Bills & Transfers for Approval for All Funds for November, 2022

The Chairman asked the Board to consider a motion to approve the payment of the November, 2022 bills, payroll and intra-fund transfers, as listed on the attached, from the following accounts:

General Fund	\$ 33,639.30
Machinery Fund	3,329.45
Fire Fund	50.00
Liquid Fuels Fund	0.00

Impact Fund	<u>117,239.60</u>
Total Bills, Payroll & Transfers	\$ 154,258.35

The motion was made by Charles Hickman and seconded by Walter Stout. All Aye – motion carried.

2. Township Supervisors

a. Ordinances, Resolutions

1. Adoption of Resolution #4 of 2022 - Transfer of Funds – Impact to General

The Chairman asked the Board to consider a motion to approve the following Resolution:

BE IT RESOLVED that \$35,000 be transferred to the General Fund from the Impact Fee Fund pursuant to the 2022 General Fund Budget as adopted on December 15, 2021.

The motion was made by Charles Hickman and seconded by Walter Stout. Motion carried. All aye – motion carried.

2. Adoption of Resolution #5 of 2022 - Transfer of Funds - Fire Companies

The Chairman asked the Board to consider a motion to approve the following Resolution:

BE IT RESOLVED that the 2022 contribution of \$11,500 be paid to the Waynesburg-Franklin Township Fire Company and to the Amwell Township Fire Company in the appropriate percentages (79% and 21% respectively) from the Fire Fund, pursuant to the agreements with those fire companies.

The motion was made by Charles Hickman and seconded by Walter Stout. All aye – motion carried.

3. Adoption of Resolution #6 of 2022 - Approval of 2023 Final Budgets

The Chairman asked the Board to consider a motion to approve the following Resolution:

BE IT RESOLVED that the 2023 Final Budgets be approved for the various township accounts, with minor changes to the proposed budgets which were approved at the budget workshop meeting on November 2, 2022. A copy of the full budget package is available from the Secretary/Treasurer and in the township office.

<u>Fund</u>	<u>Revenues</u>	<u>Expenditures</u>
General Fund	\$ 848,325	\$ 646,900

ARPA	58,035	58,035
Machinery Fund	40,150	32,750
Fire Fund	12,415	12,000
Liquid Fuels Fund	167,375	127,200

The motion was made by Charles Hickman and seconded by Walter Stout. All aye – motion carried.

4. Adoption of Resolution #7 of 2022 – Tax Levies for 2023

The Chairman asked the Board to consider a motion to approve the following Resolution:

BE IT RESOLVED that the following tax rates for the General, Machinery and Fire Funds be established for the year of 2023, with said rates for 2023 remaining the same as they were for 2022. In accordance with Sections 3205 and 3208 of the Second Class Township Code, the millage on each \$1,000 of assessed value, and the cents on each \$100 of assessed value are as follows:

<u>Fund</u>	<u>Millage/\$1000</u>	<u>Cents/\$100</u>
General	2.91	29.10
Machinery	0.50	5.00
Fire	<u>0.26</u>	<u>2.60</u>
Total	3.67 mills	36.70 cents

The motion was made by Charles Hickman and seconded by Walter Stout. All aye – motion carried.

b. Agreements, Contracts

1. Heavy Hauling Agreement – EQT Production Co.

The Chairman asked the Board to consider a motion to approve a one-year Heavy Hauling Agreement, with EQT Production Co. for Morris Road (T-414), with an effective date of December 1, 2022 to November 30, 2023, for a fee of \$300.00 pursuant to the approved Schedule of Fees. The motion was made by Charles Hickman and seconded by Troy Smith. All aye – motion carried.

2. Mitcheltree Brothers Logging & Lumber Escrow Fund Status

Prior to the start of timbering operations, Mitcheltree Brothers Logging & Lumber, pursuant to Resolution #4 of 2021, placed \$3,000 in an escrow account to be used to pay for any expenses for damages caused by a logging company performing timbering operations in the township. Pisgah Ridge Road was damaged and Mitcheltree has agreed to pay for said repairs from the funds being held, leaving a zero balance in escrow. As required by the Resolution, the Board of Supervisors will vote, at a public meeting, on the amount to be returned to the operator from the special account.

Minutes

Pursuant to Resolution #4 of 2021, the Chairman asked the Board to consider a motion to acknowledge the use of the \$3,000 previously placed in escrow by Mitcheltree Brothers Logging & Lumber, to pay for damage done to Pisgah Ridge Road during recent timbering operations, leaving a zero balance in said escrow account, thus no amount is being returned. The motion was made by Troy Smith and seconded by Charles Hickman. All aye – motion carried.

IV. New Business

Troy Smith commented on the new (used) truck and how nice it looked with the new utility bed on it.

V. Information & Announcements

➤ Upcoming Meetings

- Supervisor's Reorganization, Tuesday, January 3, 2023 at 7:00 pm
- Township Auditors' Reorganization, Wednesday, January 4, 2023 at 7:00 pm
- Supervisor's Regular Meeting, (day/time to be established at Reorganization)
- Planning Board, Thursday, January 5, 2023 at 7:30 p.m.
- Zoning Hearing Board and Park Board meets as needed.

VI. Public Comment/Questions

VII. Adjournment

There being no further business, the meeting adjourned at 7:01 p.m. on a motion by Charles Hickman, seconded by Troy Smith, with all voting 'aye'.

s/Walter S. Stout _____ Chairman

s/P. Diane Headlee _____ Secretary/Treasurer