

**WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS**

112 Municipal Lane
Prosperity, PA 15329
February 14, 2023

MEETING MINUTES

Walter Stout, Chairman, called the meeting to order at 6:30 PM.

In attendance were Supervisors Walter Stout, Charles Hickman and Troy Smith, Secretary Diane Headlee, resident Debbie Stephenson and township employee Jason Rosa.

- I. Requests to Address the Board/Public Comment - None
- II. Correspondence and Reports
 1. Received Correspondence: The township supervisors have received notice from Windstream that any changes necessary to remove the exiting buried telephone cable from the Water Dam Road right-of-way so that SPWA can use the right-of way for a new water line, won't discussed by their planning department until May or June. Mr. Stout indicated that he will be having further meetings soon with Windstream and SPWA to discuss alternative methods of installation.
 2. Planning Board:
 - The Board did not meet on February 2nd due to the lack of any items needing attention or action.
 3. Zoning Board: No meeting.
 4. Park Board:
 - Met Monday, February 13 to discuss this year's upcoming events at the park. The Park Board will sponsor a Community Picnic on June 3rd. Also at the meeting, Mr. Stout updated the Park Board on the new DCNR park grant and the improvement and addition of some of the playground equipment.
 5. Roadmaster's Report: Repair of the roadway damages done by Mitcheltree Brothers Logging on Pisgah Ridge Road have been completed by Ten Mile Paving. During the wet and rainy weather, all of the park picnic tables were repaired and painted. The road crew plowed and cindered the township roads during the recent snows. They also began cleaning ditches on Purman Run Road and Locust Road and will continue doing other roads when the weather permits. Potholes have been filled and trees and limbs removed as needed. They also performed maintenance on the township-owned equipment.
 6. Solicitor's Remarks - The solicitor was not in attendance.

Minutes

7. Zoning/Code Enforcement Report - There are no open violations in the township. Three zoning permits were issued for the month. (See Minute Book File for report.)

III. Discussion & Action Items

A. Routine

1. The Chairman asked the Board for a motion to approve the agenda without an addendum. The motion was made by Charles Hickman and seconded by Troy Smith. All aye - motion carried.
2. The Chairman asked the Board for a motion to approve the January 10, 2023 regular meeting minutes as presented. The motion was made by Charles Hickman to approve the minutes with no additions or corrections, and seconded by Walter Stout. All aye - motion carried.

B. Specific

1. Business Operations

a. Approval of Treasurer's Report for period ending January 31, 2023

	<u>General</u>	<u>Liquid Fuels</u>	<u>Machinery</u>	<u>ARPA</u>
Beginning Balance	\$ 278,730.94	\$ 63,946.31	\$ 17,446.89	\$ 57,947.73
Revenues	44,017.44	35.69	210.08	121.93
Expenditures	<u>- 55,118.90</u>	<u>- 1,906.62</u>	<u>- 100.00</u>	<u>- 0.00</u>
Ending Balance	\$ 267,629.48	\$ 62,075.38	\$ 17,556.97	\$ 58,069.66

	<u>Fire Fund</u>		<u>Impact Fee</u>
Beginning Balance	\$ 3,043.57	Beginning Balance	\$ 772,173.13
Revenues	105.78	Revenues - Interest	1,556.98
Expenditures	<u>- 50.00</u>	Revenues - Other	0.00
Ending Balance	\$ 3,099.35	Expenditures	<u>- 35,551.06</u>
		Available Cash Balance	\$ 738,179.05
		Investment Held	<u>1,200,000.00</u>

Total Account Balance \$1,938,179.05

The Chairman asked the Board to consider a motion to approve the Treasurer's report for the period ending January 31, 2023 and direct that it be filed for audit. The motion was made by Charles Hickman and seconded by Walter Stout. All aye - motion carried.

b. Bills & Transfers for Approval for All Funds – January, 2023

Minutes

The Chairman asked the Board to consider a motion to approve the payment of the monthly bills, payroll and intra-fund transfers, as listed on the attached, from the following accounts:

General Fund	\$ 64,789.74
Liquid Fuels Fund	1,906.62
Machinery Fund	100.00
Impact Fund	551.06
Fire Fund	<u>50.00</u>
 Total Bills & Transfers for Approval	 \$ 67,397.42

The motion was made by Charles Hickman and seconded by Troy Smith. All aye - motion carried.

c. Opening and Awarding of Bids

1. Stone Bid Award

Pursuant to the bids received and opened on February 9, 2023 and as shown on the bid tabulation (see Minute Book file), the Chairman asked the Board to consider a motion to award the 2023 stone bids to the low bidders of each product, as follows:

<u>Product</u>	<u>Low Bidder</u>	<u>Awarded Bid</u>
AASHTO #8 stone	Greer Limestone	\$32.50/ton
AASHTO #67 stone	Arcosa Aggregates	\$23.75/ton
2-A modified (C & R)	Greer Limestone	\$22.50/ton
1-1/2" Crush & Run	Arcosa Aggregates	\$20.75/ton
3" Crush & Run	Arcosa Aggregates	\$21.25/ton
Rip-Rap #R-4	Greer Limestone	\$24.50/ton

The motion to award the 2023 stone bids to the low bidders of each product as listed was made by Charles Hickman and seconded by Troy Smith. All aye – motion carried.

2. Confirmation and Disposition of Bids Received Through Municibid.com

Pursuant to the November 9, 2022 approval to advertise township equipment for sale on Municibid.com, the following “high” bids and bidders, were received:

<u>Equipment</u>	<u>Bidder</u>	<u>Bid Amount</u>
2011 Ford F-250 Pick-up Truck	George Keener - KW Sales	\$ 14,100.00
8' Chevrolet Truck Bed w/Tailgate	Brian Trace – Trace Landscaping	\$ 650.00
2011 Ford Tailgate and Step Bumper	Dan Kean – Keans Auto Body	\$ 145.00

Minutes

- a. The Chairman asked the Board to consider a motion to accept or reject the high bid of \$14,100.00 received on Municibid.com from George Keener at KW Sales, of Waynesburg, PA, for the used 2011 Ford F-250 pick-up truck. The motion to Accept the bid was made by Troy Smith and seconded by Charles Hickman. All aye – motion carried.
- b. The Chairman asked the Board to consider a motion to accept or reject the high bid of \$650.00 received on Municibid.com from Brian Trace of Meadville, PA for the 8-foot truck bed and tailgate from the 2011 Chevrolet 3500. The motion Accept the bid was made by Charles Hickman and seconded by Walter Stout. All aye – motion carried.
- c. The Chairman asked the Board to consider a motion to accept or reject the high bid of \$145.00 received on Municibid.com from Dan Kean, of Atlantic, PA for the Tailgate and Step-bumper from the 2011 Ford F-350. The motion to Accept the bid was made by Charles Hickman and seconded by Troy Smith. All aye – motion carried.

2. Township Supervisors

a. Ordinances, Resolutions & Policies

1. Heavy Hauling Agreement – Lipinski Logging & Lumber, Inc.

The Chairman asked the Board to consider a motion to approve a new Heavy Hauling Agreement, with Lipinski Logging & Lumber, Inc. for West Dividing Ridge Road (T-658), with an effective date of January 31, 2023 to January 31, 2024, for a fee of \$300.00 per roadway, pursuant to the Schedule of Fees. The motion was by Charles Hickman and seconded by Walter Stout. All aye – motion carried.

IV. New Business

Troy Smith asked if we were still considering the purchase of a “Zero Turn” mower for the park. Charles Hickman suggested, based on recommendations, that we purchase a 60” Cub Cadet zero-turn mower equipped with a steering wheel rather than levers, which would allow for better handling along the creek banks. Walter Stout responded that we will be bidding this out in the near future, or if it is listed under PA COSTARS we will locate a dealer and make the purchase so as to have the mower in time for spring mowing.

V. Information & Announcements

1. Upcoming Meetings

- Supervisor’s Regular Meeting, 6:30, Tuesday, March 7, 2023 (1 week early)
- Planning Board, Thursday, March 2, 2023 at 7:30 p.m.

Minutes

- Zoning Hearing Board and Park Board meets as needed.

VI. Public Comment/Questions

Debbie Stephenson asked if there were any roads in the township that were closed. Charles Hickman responded that we do not have any roads closed, however, we do have Gray Run Road posted "NO WINTER MAINTENANCE, TRAVEL AT YOUR OWN RISK". He noted that this restriction is only on the part of the roadway that is not tar and chipped.

VII. Adjournment

There being no further business, the meeting adjourned at 6:55 p.m. on a motion by Troy Smith, seconded by Charles Hickman, with all voting 'aye'.

s/Walter S. Stout _____ Chairman

s/P. Diane Headlee _____ Secretary/Treasurer