

GREENE COUNTY PRISON BOARD
MAY 24, 2018

The Greene County Prison Board meeting was called to order by Commissioner Trader at 11:45 am in the first floor meeting room of the County office building. Others in attendance were: Commissioner Zimmerman, Commissioner Coder, Chief Clerk Jeff Marshall, John Kingston, Michael Kraus, Brian Tennant, Carol Gooden, Marge Fox, Charlotte Popielarcheck and Members of the Press.

MOTIONS:

1. Commissioner Zimmerman made the motion and Carol Gooden the second to approve the minutes from April 19, 2018 meeting. Vote unanimous.

SECURITY:

1. Institutional misconduct reports for April 2018 were six (6) major infractions and zero (0) minor infractions. Submitted two (2) extraordinary occurrence reports (EOR) to the Pennsylvania Department of Corrections for the month of April 2018.

TREATMENT:

1. The male and female work crews have collectively worked on the garden and will continue to maintain this resource. It has proven to be a task that they enjoy and take pride in the effort that this large garden requires. Barring any damage from wildlife this year, it is hoped that we will have a harvest of fresh vegetables this year to supplement food supplies.

TRAINING:

1. The Warden will be attending under the CSG Justice Center TTA at Cranberry Township on May 31. This training will be a review of the Stepping Up framework, a discussion on strategies for engaging leadership, collecting baseline data, and conducting a process analysis.
2. Will be starting cell extraction training in June. The block of training will be given to all line staff, but will be the primary function of the newly formed Special Response Team (SRT) who will be trained to respond to emergency situations. Also provide this block of training to the Deputy Sheriff's continuing our inter-county training platform allowing our staff the opportunity to work and train together.
3. Currently have Officer Baker, Gerhardt and White attending basic Corrections Officers certification at the DOC training academy.

MAINTENANCE:

1. It has been determined that the freezer's condenser unit is still under warranty and will be replaced at a minimum service fee which is \$489.75 for labor costs with a total charge of \$777.67.
2. Currently waiting on the completion of the security shower door for the holding area of the booking center which will complete our current renovations to this area.

FINANCIAL REPORT:

1. Fayette County currently owes \$4,300.00 for the month of April 2018 in regards to rental fees and has paid \$2,550.00 for the month of March.
2. Deposits totaling \$880.00 have been made with the Treasurer's office for April weekender fees.

POPULATION REPORT:

Full Time Males	44
Full Time Females	15
TOTAL	59 (This includes five (5) Fayette County rentals, one (1) Washington County inmate and one (1) Westmoreland County inmate)

Weekend Males	6
Weekend Females	0
TOTAL	6

Work Release Males	1
Work Release Females	0
TOTAL	1

GENERAL DISCUSSION:

Review and submission of the encartele phone contract. Formal notice and termination of services regarding secures phone.

PUBLIC COMMENT:

The next Prison Board Meeting will be held on June 21 at the Greene County Prison at noon.

ADJOURNMENT:

Marge Fox made the motion and Brian Tennant the second to adjourn the meeting. Vote unanimous.