

GREENE COUNTY PRISON BOARD
JUNE 21, 2018

The Greene County Prison Board meeting was called to order by Commissioner Trader at noon at the Greene County jail. Others in attendance were: Commissioner Zimmerman, Commissioner Coder, Chief Clerk Jeff Marshall, Warden Kingston, Michael Krause, Steve Barrett, Carol Gooden and Charlotte Popielarcheck

MOTIONS:

1. Commissioner Zimmerman made the motion and Commissioner Coder the second to approve the minutes from May 24, 2018. Vote unanimous.

SECURITY:

1. Institutional misconduct reports for May 2018 were eleven (11) major infractions and eight (8) minor infractions. There were no submitted no extraordinary occurrence reports (EOR) to the Pennsylvania Department of Corrections for the month of May 2018.

TREATMENT:

1. Returned the female work crew to service on Thursday at St. Anne's to help with the lunch meals and various cleaning duties within the church.
2. May 29, 2018 Human Services started implementing a Tobacco Cessation Program called Smoke-Free for life for the inmates. The programs key topics include, understanding the habit, developing a plan to quit and maintenance strategies. The program will be offered to male and female inmates and consists of seven (7) sessions with an eighth session as a follow up.

TRAINING:

1. Officers Gerhardt, White and Baker graduate from the DOC Training Academy on 06-22-18. LPN White will be the next scheduled staff member to attend the academy.

MAINTENANCE:

1. Huckstein has made two separate repairs to the main building air conditioning unit during the last several weeks. The first incident involving the roof unit required the replacement of three (3) contractors and a low voltage transformer. The second incident involved the four (4) cooling fans with one (1) fan shorting out due to bearing failure. Currently running on three (3) fans and awaiting a replacement.

FINANCIAL REPORT:

1. Fayette County currently owes \$6,050.00 for the month of May 2018 in regards to rental fees and has paid \$4,300.00 for the month of April.
2. Deposits totaling \$1,804.00 have been made with the Treasurer's office for May with \$1,044.00 for work release and \$760.00 for weekend fees.

POPULATION REPORT:

Full Time Males	51
Full Time Females	17
Total	68 (this includes two Fayette County rentals, one Washington County inmate, and one Westmoreland County inmate.

Weekend Males	6
Weekend Females	0
Total	6

Work Release Males	1
Work Release Females	1
Total	2

GENERAL DISCUSSION:

Review and submission of draft policy #46 central booking center and admissions along with a discussion on a public notice of operation and availability.

PUBLIC COMMENT:

The next Prison Board meeting will be held on July 19th in the Commissioners Conference Room at 11:45 am.

ADJOURNMENT:

Commissioner Zimmerman made the motion and Commissioner Coder the second to adjourn the meeting. Vote unanimous.