

**WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS**

112 Municipal Lane
Prosperity, PA 15329
May 9, 2023

MEETING MNUTES

Walter Stout, Chairman, called the meeting to order at 6:30 PM.

In attendance were Supervisors Walter Stout, Charles Hickman and Troy Smith, Secretary Diane Headlee, and township residents Tom Ayres, Delmas Carpenter and Jason Rosa.

- I. Requests to Address the Board/Public Comment – There were no comments made by those in attendance.

- II. Correspondence and Reports
 1. Received Correspondence: Consol PA Coal Company sent updates on the mine plans in our township.
 2. Planning Board: The regular meeting was scheduled for May 4th however; a quorum of the members was not present. Attempting to reschedule a meeting to be held Thursday, May 11, 2023.
 3. Zoning Board: No meeting.
 4. Park Board: No meeting.
 5. Roadmaster's Report: The road crew worked on Oak Lane, placing the new stone purchased by Equitrans. In preparation of tar and chipping, they patched potholes on roadways where needed, and did final reclamation on the water line ditch on Dividing Ridge Road. They are clearing trees and limbs from the township roads as needed, and continue to mow grass at the park and around the office and shop areas on a weekly basis. They also performed maintenance on the township-owned equipment.
 6. Solicitor's Remarks: Solicitor was not in attendance, however in previous telephone discussions with him, Mr. Makel stated the attorney representing Y&B Logging in the pending lawsuit is dragging out the discovery process.
 7. CEO/Zoning Report - the May, 2023 report was distributed to the Supervisors indicating inspections, zoning and building permit statuses and approvals.

- III. Discussion & Action Items
 - A. Routine

Minutes

1. The Chairman asked the Board for a motion to approve the Agenda without an addendum. The motion was made by Charles Hickman and seconded by Troy Smith. All aye - motion carried.
2. The Chairman asked the Board for a motion to approve the April 11, 2023 regular meeting minutes as presented. The motion was made by Charles Hickman to approve the minutes with no additions or corrections, and seconded by Walter Stout. All aye - motion carried.

B. Specific

1. Personnel

a. Township Employees

1. Part-time Park Employee

The Chairman asked the Board to consider a motion to name Stephanie Stewart as the part-time summer employee to open, close, and clean/restock the restrooms and pavilions at the park, effective on or about April 29, 2023 and continuing throughout the summer pursuant to the park rental schedule provided by the township, at an hourly wage of \$14.00 for time worked. The motion was made by Troy Smith and seconded by Charles Hickman. All aye – motion carried.

2. Agreement with Jason Rosa – Insurance Repayment During Leave

The Chairman asked the Board to consider a motion to approve an Agreement with Township Employee Jason Rosa, who was injured at home requiring knee surgery. The Agreement stipulates that during his recuperation he will use and be paid for his accumulated sick and vacation days until on or about June 14, 2023. From June 15 until July 24, 2023, his anticipated return to work date, he will be off without pay, however, the township will continue to pay for his \$588 per month health, dental and vision insurance premiums. Upon his return to work, he will repay the township for the insurance through a payroll deduction of \$150.00 per pay until the premiums paid on his behalf have been repaid in full. See Minute Book file for copy of Agreement. The motion was made by Charles Hickman and seconded by Walter Stout. All aye – motion carried.

2. Business Operations

Minutes

a. Approval of Treasurer’s Report for period ending April 30, 2023

	<u>General</u>	<u>Liquid Fuels</u>	<u>Machinery</u>	<u>ARPA</u>
Beginning Balance	\$ 220,939.48	\$ 188,535.40	\$ 22,707.74	\$ 58,295.15
Revenues	45,971.68	94.01	4,882.74	107.33
Expenditures	<u>--38,452.98</u>	<u>-0.00</u>	<u>-720.50</u>	<u>-0.00</u>
Ending Balance	\$ 228,458.18	\$ 188,629.41	\$ 26,869.98	\$ 58,402.48

	<u>Fire Fund</u>	<u>Impact Fee</u>	
Beginning Balance	\$ 585.31	Beginning Cash Balance	\$ 728,447.03
Revenues	2,531.36	Revenues - Interest	1,337.15
Expenditures	<u>-50.00</u>	Other	0.00
Ending Balance	\$ 3,066.67	Expenditures	<u>-4,940.59</u>
		Available Cash Balance	\$ 724,843.59
		Investment Held	<u>\$ 1,200,000.00</u>
		Total Account Balance	\$ 1,924,843.59

The Chairman asked the Board to consider a motion to approve the Treasurer’s report for the period ending April 30, 2023 and direct that it be filed for audit. The motion was made by Troy Smith and seconded by Charles Hickman. All aye – motion carried.

b. Bills & Transfers for Approval for All Funds for April, 2023

The Chairman asked the Board to consider a motion to approve the payment of the April, 2023 bills, payroll and intra-fund transfers, as listed on the attached, from the following accounts:

General Fund	\$ 35,438.07
Liquid Fuels Fund	0.00
Machinery Fund	720.50
Impact Fund	4,940.59
Fire Fund	<u>50.00</u>
Total Bills, Payroll & Transfers	\$ 41,149.16

The motion was made by Charles Hickman and seconded by Walter Stout. All aye - motion carried.

c. Opening of Bids – 2023 Tar & Chipping and Oil

Pursuant to the specifications, bids were received and opened at 11:30 am, Thursday, May 4, 2023 for the #8 stone, E-3 oil, and all necessary labor and equipment to complete 75,000 (+/-) square yards of Bituminous Seal Coating (2023 tar & chip program).

Minutes

The Chairman asked the Board to consider a motion to acknowledge receipt of the following bids received and opened on May 4, 2023, for the necessary #8 stone, E-3 oil, and all labor and equipment for the 2023 roadway tar and chip program. All bids were accompanied by the required ten-percent Bid Bond.

<u>Bidder</u>	<u>Unit Price/Sq. Yd</u>	<u>Total Bid Amount</u>
Russell- Standard	\$ 1.930	\$ 144,750.00
Youngblood Paving	\$ 1.670	\$ 125,250.00

The motion was made by Charles Hickman and seconded by Walter Stout. All aye - motion carried.

3. Operations, Buildings, Grounds & Highways

a. Tar & Chip Bituminous Seal Coat Bid Award

Following review of the bids received, the Chairman asked the Board to consider a motion to award the contract pursuant to the specifications, for the placement of approximately 75,000 (+/-) square yards of Bituminous Seal Coat (single application Tar & Chip), including all #8 stone, E-3 oil, and all necessary labor and equipment to Youngblood Paving, Inc. at their low bid of \$1.670 per square yard completed. The motion was made by Troy Smith and seconded by Charles Hickman. All aye - motion carried.

4. Township Supervisors

a. Approval of Lot Split – Ralph Tennant, et. al. to John Tennant et.al.

Pursuant to the pending recommendation of the Washington Township Planning Board, having met the conditions and requirements of the Township Subdivision and Land Development Ordinance, and having received approval from the Township Engineer, Zoning Officer and the Sewage Enforcement Officer, the Chairman asked the Board to consider a motion to approve a lot split of 1.328 acres, being a part of the parcel of land identified as Tax ID #24-01-118, conveyed from Ralph A. and Martha Tennant to John E. and Brenda J. Tennant. The motion was made by Charles Hickman and seconded by Walter Stout. All aye - motion carried.

IV. New Business

The Township Supervisors has had discussions with the solicitor regarding the regulations for the use of All Terrain Vehicles (ATV, SUV) on township roads.

Minutes

V. Information & Announcements

- Russell Standard Corporation has made the necessary repairs to the Flex-Base paving on Craynes Run Road and the \$25,000 that had been withheld from the invoice has been released to them.
- Over 12.5 tons of materials were deposited in the dumpsters during the April 22nd spring Clean-up Day.
- The following roads or portions thereof are scheduled to be tar and chipped this year: Long Mile, Purman Run, Wilman, Martin Lane, Wood Lane, Good Hill, Fisher Hollow, Craynes Run, Grey Run and East Dividing Ridge. The work is tentatively scheduled to be done in late July, depending on the weather.
- The Park Board has announced that they have cancelled the Community-wide picnic originally set for June 3, due to schedule conflicts. It will not be rescheduled.

VI. Public Comment/Questions

Tom Ayers asked the Board to look into getting the discarded materials cleaned up at the Harley Robinson property on Pettit Road. Mr. Stout said he would have the Codes Enforcement Officer follow up on the complaint.

VII. Adjournment

There being no further business, the meeting adjourned at 6:50 p.m. on a motion by Charles Hickman, seconded by Troy Smith, with all voting 'aye'.

s/Walter S. Stout _____ Chairman

s/P. Diane Headlee _____ Secretary/Treasurer