

**WASHINGTON TOWNSHIP  
BOARD OF SUPERVISORS**

112 Municipal Lane  
Prosperity, PA 15329  
July 11, 2023

**MEETING AGENDA**

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Requests to Address the Board/Public Comment
- V. Correspondence and Reports
  1. Received Correspondence:
    - We have been advised that Consol PA Coal Company has submitted a permit application to the PA DEP for two de-gas boreholes for the Enlow Fork Mine, (H3 panel), one of which is in Washington Township south of Morris Road near the former John Yost property. The map showing the locations of the boreholes is in the township office.
    - On June 29, the township received a check for \$629,900 for Act 13 Impact fee monies for 2022 drilling operations. This amount reflects a decrease of over last year's distribution, but is still the second largest amount of Act 13 revenue received by Washington Township since the legislation was enacted in 2011. A budget for the Impact Fee Fund will be prepared and presented for approval in August, 2023 per the Act 13 regulations.
  2. Planning Board: The Board did not meet on July 6th, as there were no items for consideration or action needed.
  3. Zoning Board: No meeting.
  4. Park Board: No meeting.
  5. Roadmaster's Report
  6. Solicitor's Remarks
  7. CEO/Zoning Report
- VI. Discussion & Action Items
  - A. Routine
    1. Approval of Agenda with/without Addendum

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2. Approval of Minutes – June 13, 2023 Regular Meeting

B. Specific

1. Personnel

2. Business Operations

a. Approval of Treasurer’s Report for period ending June 30th, 2023

|                   | <u>General</u>    | <u>Liquid Fuels</u> | <u>Machinery</u> | <u>ARPA</u>  |
|-------------------|-------------------|---------------------|------------------|--------------|
| Beginning Balance | \$ 341,273.96     | \$ 159,415.29       | \$ 40,915.35     | \$ 58,529.21 |
| Revenues          | 33,933.27         | 85.17               | 2,709.87         | 115.45       |
| Expenditures      | <u>-38,046.63</u> | <u>-0.00</u>        | <u>-6,219.27</u> | <u>-0.00</u> |
| Ending Balance    | \$ 337,160.60     | \$ 159,500.46       | \$ 37,405.95     | \$ 58,644.66 |

|                   | <u>Fire Fund</u> |                        | <u>Impact Fee</u>      |
|-------------------|------------------|------------------------|------------------------|
| Beginning Balance | \$ 10,365.45     | Beginning Cash Balance | \$ 726,416.30          |
| Revenues          | 1,403.84         | Revenues - Interest    | 1,515.67               |
| Expenditures      | <u>-50.00</u>    | Other                  | 629,900.00             |
| Ending Balance    | \$ 11,719.29     | Expenditures           | <u>-0.00</u>           |
|                   |                  | Available Cash Balance | \$ 1,357,831.97        |
|                   |                  | Investment Held        | <u>\$ 1,200,000.00</u> |
|                   |                  | Total Account Balance  | \$ 2,557,831.97        |

Recommended Action

Consider a motion to approve the Treasurer’s report for the period ending June 30th, 2023 and direct that it be filed for audit.

b. Bills & Transfers for Approval for All Funds for June, 2023

Recommended Action

Consider a motion to approve the payment of the June, 2023 bills, payroll and intra-fund transfers, as listed on the attached, from the following accounts:

|                                  |              |
|----------------------------------|--------------|
| General Fund                     | \$ 30,561.80 |
| Liquid Fuels Fund                | 0.00         |
| Machinery Fund                   | 6,219.27     |
| Impact Fund                      | 0.00         |
| Fire Fund                        | <u>50.00</u> |
| Total Bills, Payroll & Transfers | \$ 36,931.07 |

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c. Opening of Bids

Recommended Action

Consider a motion to acknowledge receipt of the following bids for the Township Park Improvement Project (funded by DCNR Grant) and for the installation of the new playground equipment. The bids were received and opened at 11:00 am, Thursday, July 6, 2023, pursuant to the specifications.

1. Township Park Improvement Project (DCNR Grant)

One bid (w/Bid Bond) was received for the project.

| <u>Bidder</u>         | <u>Total Bid Amount</u> |
|-----------------------|-------------------------|
| Stonemile Group, LLC. | \$ 209,961.00           |

2. New Playground Equipment Installation

One bid (w/Bid Bond) was received for the project.

| <u>Bidder</u>         | <u>Total Bid Amount</u> |
|-----------------------|-------------------------|
| Stonemile Group, LLC. | \$ 27,843.00            |

d. Renewal of Package Insurance Policy – 2023-24

Last year the premium for the township's Property, Inland Marine, Liability, Public Official's Liability, Excess Liability (Umbrella), Automobile and Crime insurance coverage was \$15,736.00.

Recommended Action

Consider a motion to approve the renewal of the Package Insurance Policy with Higbee Insurance based on the requested and updated coverage, at the annual premium of \$17,246, an increase of \$1,510, with an effective date of August 8, 2023. The change is due to the addition of a new piece of equipment (zero-turn mower), increased values on owned equipment and an automatic 4% increase in property values due to inflation.

e. Renewal of Workers' Compensation Insurance Policy 2003-04

Recommended Action

Consider a motion to renew and award the Workers' Compensation Insurance Policy to UPMC

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Health Benefits, Inc., through the Marthinsen and Salvitti Insurance Group at an annual premium of \$5,354, with an effective date of August 8, 2023. The new 2023 premium amount reflects a \$295 increase from 2022.

### 4. Township Supervisors

#### a. Awarding of Bid – Flex Base Paving – Byard and Top Roads

##### Recommended Action

Having met the specifications and based on the past performance of the contractor, consider a motion to award the contract for the labor, material, and equipment necessary to complete the Flex Base paving on Top Road and Byard Road for an approximate total distance of 15,660 feet, including 4,600 feet in Franklin Township, to Russell Standard Corporation, at their low bid of \$120.75 per ton, for an approximate total cost of \$241,500. Franklin Township will reimburse Washington Township approximately \$70,000 (final cost TBD) for the cost of paving Byard Road from the Franklin/Washington township line to the intersection of Waterdam Road. The project will be paid for from the 2003-24 Impact Fee appropriation.

#### b. Rejection of Bid Received –Township Park DCNR Improvement Project

##### Recommended Action

Due to the higher than expected cost and the receipt of only one bid, consider a motion to reject the bid received from Stonemile Group LLC on July 6, 2023 for the Township Park Improvement project and re-bid the project.

#### c. Rejection of Bid Received – New Playground Equipment Installation

##### Recommended Action

Due to the higher than expected cost and the receipt of only one bid, consider a motion to reject the bid received from Stonemile Group LLC on July 6, 2023 for the new playground equipment installation and re-bid the project.

### VII. New Business

### VIII. Information & Announcements

- The following roads or portions thereof are scheduled to be tar and chipped this year by Youngblood Paving, Inc: Long Mile, Purman Run, Wilman, Martin Lane,

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Wood Lane, Good Hill, Fisher Hollow, Craynes Run, Grey Run and East Dividing Ridge. The work is tentatively scheduled to be done in late July, depending on the weather.

IX. Public Comment/Questions

X. Adjournment