

**WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS**

112 Municipal Lane
Prosperity, PA 15329
June 13, 2023

MEETING MINUTES

Walter Stout, Chairman, called the meeting to order at 6:30 PM.

In attendance were Supervisors Walter Stout, Charles Hickman, Secretary Diane Headlee, and township residents Tom Ayres and Jason Rosa. Supervisor Troy Smith was absent due to a Pink-eye infection.

I. Requests to Address the Board/Public Comment

There were no requests to address the Board and no public comments.

II. Correspondence and Reports

1. Received Correspondence: Update on Park Improvement Project – We received final approval of the specifications from DCNR. The township placed a public notice requesting bids in the Observer Report on June 6 and 23, 2023. Bids will be opened on Thursday, July 6, 2023.
2. Planning Board: The Board met on May 11, 2023 and took action on Lot Split requests from John and Brenda Tennant and also for Shawn Tharp. The Board did not meet on June 1st, as there were no items for consideration or action needed.
3. Zoning Board: No meeting.
4. Park Board: No meeting.
5. Roadmaster's Report: The road crew worked on preparation for tar and chipping, patching potholes on the roadways, where needed. They continue to mow the township road banks. They are clearing trees and limbs from the township roads as needed, and continue to mow grass at the park and around the office and shop areas on a weekly basis. They also performed maintenance on the township-owned equipment
6. Solicitor's Remarks: Solicitor was not in attendance
7. CEO/Zoning Report: Monthly report was distributed to the Supervisors indicating inspections, zoning and building permit statuses and approvals.

III. Discussion & Action Items

A. Routine

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1. The Chairman asked the Board for a motion to approve the agenda without an addendum. The motion was made by Charles Hickman and seconded by Walter Stout. All aye - motion carried.
2. The Chairman asked the Board for a motion to approve the May 9, 2023 regular meeting minutes as presented. The motion was made by Charles Hickman to approve the minutes with no additions or corrections, and seconded by Walter Stout. All aye - motion carried.

B. Specific

1. Business Operations

a. Approval of Treasurer's Report for period ending May 31st, 2023

	<u>General</u>	<u>Liquid Fuels</u>	<u>Machinery</u>	<u>ARPA</u>
Beginning Balance	\$ 228,458.18	\$ 188,629.41	\$ 26,869.98	\$ 58,402.48
Revenues	145,446.44	99.75	14,145.37	126.73
Expenditures	<u>--32,630.66</u>	<u>-29,313.87</u>	<u>-100.00</u>	<u>-0.00</u>
Ending Balance	\$ 341,273.96	\$ 159,415.29	\$ 40,915.35	\$ 58,529.21

	<u>Fire Fund</u>	<u>Impact Fee</u>	
Beginning Balance	\$ 3,066.67	Beginning Cash Balance	\$ 724,843.59
Revenues	7,348.78	Revenues - Interest	1,572.71
Expenditures	<u>-50.00</u>	Other	0.00
Ending Balance	\$ 10,365.45	Expenditures	<u>-0.00</u>
		Available Cash Balance	\$ 726,416.30
		Investment Held	<u>\$ 1,200,000.00</u>
		Total Account Balance	\$ 1,926,416.30

The Chairman asked the Board to consider a motion to approve the Treasurer's report for the period ending May 31, 2023 and direct that it be filed for audit. The motion was made by Charles Hickman and seconded by Walter Stout. All aye – motion carried

b. Bills & Transfers for Approval for All Funds for May, 2023

The Chairman asked the Board to consider a motion to approve the payment of the May, 2023 bills, payroll and intra-fund transfers, as listed (see Minute Book file), from the following accounts:

General Fund	\$ 39,261.50
Liquid Fuels Fund	29,313.87
Machinery Fund	100.00

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Impact Fund	0.00
Fire Fund	<u>50.00</u>
Total Bills, Payroll & Transfers	\$ 68,725.37

The motion was made by Charles Hickman and seconded by Walter Stout. All aye – motion carried

c. Opening of Bids – Byard Road and Top Road Flex-base Paving Project

The Chairman asked the Board to consider a motion to acknowledge receipt of the following bids for the Top Road and Byard Road Flex-base Paving Project, pursuant to the prepared and advertised specifications. This will be a partial joint project with the Franklin Township Supervisors. The bids were received and opened at 11:30 am, Thursday, June 8, 2023 for the labor, material, and equipment necessary to complete the paving on Top Road from the SPWA water tank access road to the intersection with Byard Road, and Byard Road between the EQT Harris Well access road to the intersection with Waterdam Road in Franklin Township, for an approximate total distance of 15,660 feet, including 4,600 feet in Franklin Township. Two bids (w/Bid Bond) were received for the project.

<u>Bidder</u>	<u>Unit Price/ton</u>	<u>Total Bid Amount</u>
Russell Standard Corp.	\$120.75	\$ 241,500.00
Youngblood Paving Inc.	\$122.75	\$ 245,500.00

It is further recommended that any award be deferred until the township has been made aware of the amount of our 2023 Act 13 allotment. The motion was made by Charles Hickman and seconded by Walter Stout. All aye – motion carried

4. Township Supervisors

a. Approval of Lot Split – Shawn A. and Sherri Tharp, et.al.

Pursuant to the recommendation of the Washington Township Planning Board, having met the conditions and requirements of the Township Subdivision and Land Development Ordinance, and having received approval from the Township Engineer, Zoning Officer and the Sewage Enforcement Officer, the Chairman asked the Board to consider a motion to approve a lot split of 1.079 acres, being a part of the parcel of land identified as Tax ID #24-04-122D, conveyed from Shawn A. and Sherri Tharp, et.al. to Shawn A. and Sherri Tharp, et.al. The motion was made by Charles Hickman and seconded by Walter Stout. All aye – motion carried.

IV. New Business

There was no new business.

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V. Information & Announcements

- The following roads or portions thereof are scheduled to be tar and chipped this year by Youngblood Paving, Inc: Long Mile, Purman Run, Wilman, Martin Lane, Wood Lane, Good Hill, Fisher Hollow, Craynes Run, Grey Run and East Dividing Ridge. The work is tentatively scheduled to be done in late July, depending on the weather.

VI. Public Comment/Questions

VII. Adjournment

There being no further business, the meeting adjourned at 6:47 p.m. on a motion by Charles Hickman, seconded by Walter Stout, with all voting 'aye'.

s/Walter S. Stout _____ Chairman

s/P. Diane Headlee _____ Secretary/Treasurer