

**WASHINGTON TOWNSHIP  
BOARD OF SUPERVISORS**

112 Municipal Lane  
Prosperity, PA 15329  
July 11, 2023

**MEETING MINUTES**

Walter Stout, Chairman, called the meeting to order at 6:30 PM.

In attendance were Supervisors Walter Stout, Troy Smith, Secretary Diane Headlee, and township residents Delmas Carpenter, Tom Ayres and Jason Rosa. Supervisor Charles Hickman was absent due to another commitment.

I. Requests to Address the Board/Public Comment

Township resident, Tom Ayres mentioned the flag displayed on the flagpole at the Township Office Building was beginning to look somewhat worn. He was told that the flag will be examined and replaced as needed.

II. Correspondence and Reports

1. Received Correspondence:

- We have been advised that Consol PA Coal Company has submitted a permit application to the PA DEP for two de-gas boreholes for the Enlow Fork Mine, (H3 panel), one of which is in Washington Township south of Morris Road near the former John Yost property. The map showing the locations of the boreholes is in the township office.
- On June 29, the township received a check for \$629,900 for Act 13 Impact fee monies for 2022 drilling operations. This amount reflects a decrease of over last year's distribution, but is still the second largest amount of Act 13 revenue received by Washington Township since the legislation was enacted in 2011. A budget for the Impact Fee Fund will be prepared and presented for approval in August, 2023 per the Act 13 regulations.

2. Planning Board: The Board did not meet on July 6th, as there were no items for consideration or action needed. The Planning Board will meet in August.

3. Zoning Board: No meeting.

4. Park Board: No meeting.

5. Roadmaster's Report: The road crew worked on preparing the roads for tar and chipping, replacing culvert pipes and patching potholes on the roadways, where needed. They are clearing trees and limbs from the township roads as needed, and continue to mow grass at the park and around the office and shop areas on a weekly basis. They also performed maintenance on the township-owned equipment. EQT's contractor, Lindy Paving has nearly completed the first phase of the FDR (specialty

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pavement) placement on Craigs Run Road between Fisher Hollow and the township line.

- 6. Solicitor's Remarks: Solicitor was not in attendance
- 7. CEO/Zoning Report: Monthly report was distributed to the Supervisors indicating inspections, zoning and building permit statuses and approvals.

III. Discussion & Action Items

A. Routine

- 1. The Chairman asked the Board for a motion to approve the agenda with an addendum. The motion was made by Troy Smith and seconded by Walter Stout. All aye - motion carried
- 2. The Chairman asked the Board for a motion to approve the June 13, 2023 regular meeting minutes as presented. The motion was made by Troy Smith to approve the minutes with no additions or corrections, and seconded by Walter Stout. All aye - motion carried

B. Specific

1. Business Operations

a. Approval of Treasurer's Report for period ending June 30th, 2023

	<u>General</u>	<u>Liquid Fuels</u>	<u>Machinery</u>	<u>ARPA</u>
Beginning Balance	\$ 341,273.96	\$ 159,415.29	\$ 40,915.35	\$ 58,529.21
Revenues	33,933.27	85.17	2,709.87	115.45
Expenditures	<u>-38,046.63</u>	<u>-0.00</u>	<u>-6,219.27</u>	<u>-0.00</u>
Ending Balance	\$ 337,160.60	\$ 159,500.46	\$ 37,405.95	\$ 58,644.66

	<u>Fire Fund</u>	<u>Impact Fee</u>	
Beginning Balance	\$ 10,365.45	Beginning Cash Balance	\$ 726,416.30
Revenues	1,403.84	Revenues - Interest	1,515.67
Expenditures	<u>-50.00</u>	Other	629,900.00
Ending Balance	\$ 11,719.29	Expenditures	<u>-0.00</u>
		Available Cash Balance	\$ 1,357,831.97
		Investment Held	<u>\$ 1,200,000.00</u>
		Total Account Balance	\$ 2,557,831.97

The Chairman asked the Board to consider a motion to approve the Treasurer's report for the period ending June 30th, 2023 and direct that it be filed for audit. The motion was made by Troy Smith and seconded by Walter Stout. All aye – motion carried

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b. Bills & Transfers for Approval for All Funds for June, 2023

The Chairman asked the Board to consider a motion to approve the payment of the June, 2023 bills, payroll and intra-fund transfers, as listed on the attached, from the following accounts:

General Fund	\$ 30,561.80
Liquid Fuels Fund	0.00
Machinery Fund	6,219.27
Impact Fund	0.00
Fire Fund	<u>50.00</u>
Total Bills, Payroll & Transfers	\$ 36,931.07

The motion was made by Troy Smith and seconded by Walter Stout. All aye – motion carried

c. Opening of Bids

The Chairman asked the Board to consider a motion to acknowledge receipt of the following bids for the Township Park Improvement Project (funded by DCNR Grant) and for the installation of the new playground equipment. The bids were received and opened at 11:00 am, Thursday, July 6, 2023, pursuant to the specifications.

1. Township Park Improvement Project (DCNR Grant)

One bid (w/Bid Bond) was received for the project.

<u>Bidder</u>	<u>Total Bid Amount</u>
Stonemile Group, LLC.	\$ 209,961.00

2. New Playground Equipment Installation

One bid (w/Bid Bond) was received for the project.

<u>Bidder</u>	<u>Total Bid Amount</u>
Stonemile Group, LLC.	\$ 27,843.00

The motion to acknowledge receipt of the bids was made by Troy Smith and seconded by Walter Stout. All aye – motion carried.

d. Renewal of Package Insurance Policy – 2023-24

Last year the premium for the township's Property, Inland Marine, Liability, Public Official's Liability, Excess Liability (Umbrella), Automobile and Crime insurance coverage was \$15,736.00.

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The Chairman asked the Board to consider a motion to approve the renewal of the Package Insurance Policy with Higbee Insurance based on the requested and updated coverage, at the annual premium of \$17,246, an increase of \$1,510, with an effective date of August 8, 2023. The change is due to the addition of a new piece of equipment (zero-turn mower), increased values on owned equipment and an automatic 4% increase in property values due to inflation. The motion was made by Troy Smith and seconded by Walter Stout. All aye – motion carried.

e. Renewal of Workers' Compensation Insurance Policy 2003-04

The Chairman asked the Board to consider a motion to renew and award the Workers' Compensation Insurance Policy to UPMC Health Benefits, Inc., through the Marthinsen and Salvitti Insurance Group at an annual premium of \$5,354, with an effective date of August 8, 2023. The new 2023 premium amount reflects a \$295 increase from 2022. The motion was made by Troy Smith and seconded by Walter Stout. All aye – motion carried.

2. Township Supervisors

a. Awarding of Bid – Flex Base Paving – Byard and Top Roads

Having met the specifications and based on the past performance of the contractor, the Chairman asked the Board to consider a motion to award the contract for the labor, material, and equipment necessary to complete the Flex Base paving on Top Road and Byard Road for an approximate total distance of 15,660 feet, including 4,600 feet in Franklin Township, to Russell Standard Corporation, at their low bid of \$120.75 per ton, for an approximate total cost of \$241,500. Franklin Township will reimburse Washington Township approximately \$70,000 (final cost TBD) for the cost of paving Byard Road from the Franklin/Washington township line to the intersection of Waterdam Road. The project will be paid for from the 2003-24 Impact Fee appropriation. The motion to award the project to Russell Standard Corporation was made by Troy Smith and seconded by Walter Stout. All aye – motion carried.

b. Rejection of Bid Received –Township Park DCNR Improvement Project

Due to the higher than expected cost and the receipt of only one bid, the Chairman asked the Board to consider a motion to reject the bid received from Stonemile Group LLC on July 6, 2023 for the Township Park Improvement project and re-bid the project. The motion to reject the bid was made by Troy Smith and seconded by Walter Stout. All aye – motion carried.

c. Rejection of Bid Received – New Playground Equipment Installation

Due to the higher than expected cost and the receipt of only one bid, the Chairman asked the Board to consider a motion to reject the bid received from Stonemile Group LLC on July 6, 2023 for the new playground equipment installation and re-bid the project. The motion to reject the bid

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was made by Troy Smith and seconded by Walter Stout. All aye – motion carried.

IV. New Business

There was no new business.

V. Information & Announcements

- The following roads or portions thereof are scheduled to be tar and chipped this year by Youngblood Paving, Inc: Long Mile, Purman Run, Wilman, Martin Lane, Wood Lane, Good Hill, Fisher Hollow, Craynes Run, Grey Run and East Dividing Ridge. The work is tentatively scheduled to be done in late July, depending on the weather. We recently requested and received a check in the amount of \$50,000 from EQT to help pay for the expense of tar and chipping of the roads they use.

VI. Public Comment/Questions

VII. Adjournment

There being no further business, the meeting adjourned at 6:52 p.m. on a motion by Troy Smith, seconded by Walter Stout, with all voting 'aye'.

s/Walter S. Stout \_\_\_\_\_ Chairman

s/P. Diane Headlee \_\_\_\_\_ Secretary/Treasurer