

GREENE COUNTY PRISON BOARD
AUGUST 16, 2018

Commissioner Trader called the Greene County Prison Board meeting to order at 11:45 am in the first-floor meeting room of the County office building. Others in attendance were: Commissioner Zimmerman, Commissioner Coder, Chief Clerk Jeff Marshall, Warden John Kingston, Judge Dayich, Cheryl Cowen, Kate Daugherty, Steve Barrett, District Attorney Marge Fox and Charlotte Popielarcheck

MINUTES:

1. Commissioner Coder made the motion and Judge Dayich the second to approve the minutes from the July 19th, 2018 meeting. Vote unanimous.

SECURITY:

1. There were one (1) extraordinary occurrence report (EOR) submitted to the Pennsylvania Department of Corrections for the month of July 2018.
2. An audit was conducted on 08-07-18 by the Pennsylvania Department of Corrections, office of Inspections and Services. The audit was conducted from 0900 hours until 2300 and covered all areas specified under the 37 chapter 95 standards. All discrepancy's and or areas requiring clarification were immediately addressed and are continuing to make all necessary corrections prior to our deadline for completion on 08-27-18.
3. The scheduled PCoRP Prison Risk Management review was conducted on 08-15-18 by Ms. Marie Jones of the Jones Passodelis Law Firm out of Pittsburgh. Previously sent Ms. Jones a number of requested policies for her review and determination. During her onsite visit provided additional copies of certifications and policies through the course of the interview. Following the interview Ms. Jones received a tour of the facility relative to her questions on specific operational policies and housing unit standards.
4. Officer Kayla Yorko submitted her resignation as a Corrections Officer on 08-08-18.

STAFFING:

1. Officers Shelby Simmons and Chris Czmil completed their basic orientation training and are currently assigned to shifts. Ms. Leslie Forquer and Ms. Crystal Markle have been hired as casual Kitchen Workers pending the completion of background checks. Mr. Dennis Fox will be transferring from Kitchen Worker to part time Corrections Officer.

MAINTENANCE:

1. Repair and reconstruction projects have been undertaken at the facility during the last several days following the completion of our County Fair responsibilities. These include servicing the Main Building AC Unit, repairing both doors to G-Unit, repairing the door and frame in H-Unit, and the reconstruction of the E-Unit shower and toilet area which is still being completed.

FINANCIAL REPORT:

1. Fayette County currently owes \$2,600.00 for the month of August 2018 in regards to rental fees and owes \$5,250.00 for the month of July.
2. Deposits totaling \$1,160.00 have been made with the Treasurer's office for July with \$360.00 for work release and \$800.00 for weekend fees.

3. The first revenue report generated from the Greene County Central Booking Center for August 1 through 8, 2018 is \$1,225.00.

POPULATION REPORT:

Full Time Males	38
Full Time Females	17
TOTAL:	55

This includes two (2) Fayette County rentals and one (1) Westmoreland County inmate.

Weekend Males	4
Weekend Females	0
TOTAL:	4

Work Release Males	0
Work Release Females	1
TOTAL:	1

GENERAL DISCUSSION:

PUBLIC COMMENT:

The next Prison Board Meeting will be held September 20, 2018 at the Greene County Prison at noon.

ADJOURNMENT:

Judge Dayich made the motion and Commissioner Coder the second to adjourn the meeting. Vote unanimous.