

**WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS**

112 Municipal Lane
Prosperity, PA 15329
April 9, 2024

MEETING MINUTES

Walter Stout, Chairman, called the April 9, 2024 meeting of the Washington Township Supervisors to order at 6:30 PM. In attendance were Supervisors Walter Stout, Troy Smith, and Charles Hickman, Secretary Diane Headlee, and township residents Tom Ayers, Jason Rosa and Correan Stewart.

I. Requests to Address the Board/Public Comment

Tom Ayers asked about the junk and rubbish on the Harley Robinson property. Mr. Stout said that the Codes Enforcement Officer has filed charges with District Judge David Balint and there is a court hearing for the matter scheduled for April 23, 2024.

II. Correspondence and Reports

1. Received Correspondence:

- Pursuant to our letters requesting a contribution toward the cost of installing the new playground equipment which they helped to purchase, we were advised last week of a \$5,000 contribution coming from CONSOL as well as a \$5,000 contribution from EQT. We thank both of these organizations for the continued support they have shown toward this park improvement project. We have been advised we will receive a \$8,000 contribution from the county. Iron Synergy has put all contribution requests on hold at this time.
- We have been advised that Consol PA Coal Co. LLC intends to install an Airshaft facility off of SR 4031 (Dille Road) for Enlow Mine operations and has submitted the required permit application to DEP. The total proposed permit area encompasses approximately 17.1 acres near the Leslie McCullough property. Since the facility will be in an A-1 Zoned District (Rural Agricultural), CONSOL Pa will be required to request a Special Exception from the Township Zoning Hearing Board.
- Pursuant to a meeting that was held with representatives from the financial committee of the Waynesburg-Franklin Township Volunteer Fire Company last November, we recently received a letter from the fire company requesting additional financial assistance in the amount of \$15,000 for calendar year 2024. The company will or already has begun undertaking several long-term equipment replacement projects. As discussed at that meeting, the request for additional funding will be considered as we develop our 2024-25 Act 13 Spending Plan.
- At the suggestion of our State Representative's office, we declared a disaster emergency as a result of damages to several township roads caused by recent heavy rains and the resulting flooding. In doing so, we may be eligible for disaster relief funding from the state and federal FEMA agencies.

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2. Planning Board:
 - The Planning Board did not meet on April 4, 2024 as there were no matters to discuss or on which to take action.
3. Zoning Board: No meeting.
4. Park Board: No meeting
5. Roadmaster's Report: Crews have been cleaning ditches on several township roadways and removing trees and limbs after last week's heavy rains. They also did some preliminary work at the park in preparation for the park renovation project. They continue to do maintenance on the township-owned trucks and related equipment.
6. Solicitor's Remarks: We received no remarks from the solicitor. There is a settlement conference scheduled in May for the Y-B Logging case.
7. BCO/Zoning Report – Harshman CE Group report was distributed.

III. Discussion & Action Items

A. Routine

1. The Chairman asked the Board for a motion to approve the Agenda without an addendum. The motion was made by Charles Hickman, seconded by Troy Smith. All aye - motion carried
2. The Chairman asked the Board for a motion to approve the of Minutes of the March 5, 2024 Board Meeting. There were no additions or corrections made. The motion was made to approve the Minutes as presented, by Charles Hickman, seconded by Walter Stout. All aye - motion carried.

B. Specific

2. Business Operations

a. Purchase of a Certificate of Deposit – Impact Fee Account

The Chairman asked the Board to consider a motion to grant permission to the Chairman and Secretary to solicit offers and subsequently re-invest the \$1,000,000 Impact Fee Fund Certificate of Deposit which will mature on April 11, 2024 in a 6-month Certificate of Deposit (CD) at the local banking institution which offers the township the best rate of return at maturity. The rate for Community Bank was 5.25% for 6 months and from First National Bank was 5.00% for 6 months. The motion was made by Troy Smith, seconded by Charles Hickman. All aye – motion carried.

b. Approval of Treasurer's Report for period ending March 31, 2024

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	<u>General</u>	<u>Liquid Fuels</u>	<u>Machinery</u>	<u>ARPA</u>
Beginning Balance	\$ 265,978.36	\$ 9,537.45	\$ 27,417.96	\$ 59,789.96
Revenues	19,549.37	141,285.38	14.14	163.66
Expenditures	<u>-47,757.24</u>	<u>-5,153.37</u>	<u>-100.00</u>	<u>-0.00</u>
Ending Balance	\$ 237,770.49	\$ 145,669.46	\$ 27,332.10	\$ 59,953.62

	<u>Fire Fund</u>	<u>Impact Fee</u>
Beginning Balance	\$ 785.28	Beginning Cash Balance \$ 301,556.57
Revenues	.40	Revenues - Interest 810.88
Expenditures	<u>-50.00</u>	Expenditures <u>13,435.86</u>
Ending Balance	\$ 735.68	Available Cash Balance \$288,931.59
		Investments Held <u>2,000,000.00</u>
		Total Account Balance \$2,288,931.59

The Chairman asked the Board to consider a motion to approve the Treasurer's report for the period ending March 31, 2024 and direct that it be filed for audit. The motion was made by Charles Hickman, seconded by Walter Stout. All aye – motion carried.

c. Bills & Transfers for Approval for All Funds – March, 2024

The Chairman asked the Board to consider a motion to approve the payment of the listed monthly bills, payroll and intra-fund transfers (see Minute Book file), from the following accounts:

General Fund	\$ 46,969.69
Liquid Fuels Fund	3,237.05
Machinery Fund	100.00
Impact Fund	12,612.11
Fire Fund	<u>50.00</u>
Total Bills & Transfers for Approval	\$ 62,968.85

The motion was made by Troy Smith, seconded by Charles Hickman. All aye – motion carried.

d. Opening of Bids – 2024 Bituminous Seal (Tar & Chip) Program

Pursuant to the specifications, bids were received and opened at 11:30 am, Thursday, April 4, 2024 for the #8 stone, E-3 oil, and all necessary labor and equipment to complete 50,000 (+/-) square yards of Bituminous Seal coating (2024 tar & chip program).

The Chairman asked the Board to consider a motion to acknowledge receipt of the following bids received and opened on April 4, 2024, for the necessary #8 stone, E-3 oil, and all labor and equipment for the 2024

roadway tar and chip program. All bids were accompanied by the required ten-percent Bid Bond.

<u>Bidder</u>	<u>Unit Price/Sq. Yd</u>	<u>Total Bid Amount</u>
Midland Asphalt	\$ 2.60	\$130,000.00
Russell- Standard	\$ 1.84	\$ 92,000.00
Youngblood Paving	\$ 1.82	\$ 91,000.00

The motion was made by Charles Hickman, seconded by Walter Stout. All aye – motion carried.

3. Operations, Buildings, Grounds & Highways

a. Bituminous Seal Coat (Tar & Chip) Bid Award

Following review of the bids received, the Chairman asked the Board to consider a motion to award the contract pursuant to the specifications, for the placement of approximately 50,000 (+/-) square yards of Bituminous Seal Coat (single application Tar & Chip), including all #8 stone, E-3 oil, and all necessary labor and equipment to Youngblood Paving, Inc. at their low bid of \$1.82 per square yard completed. The motion was made by Charles Hickman, seconded by Troy Smith. All aye – motion carried.

b. Confirmation and Disposition of Bids Received Through Municibid.com

Pursuant to the March 12, 2024 approval to advertise the aluminum dump truck bed, hoist and cylinder from the 2014 Dodge for sale on Municibid.com, the apparent “high” bid and bidder, was Steve Wagner, with a bid of \$4,401.00

The Chairman asked the Board to consider a motion to either accept or reject the high bid of \$4,401.00 received on Municibid.com from Steve Wagner of Yeagertown, PA, for the recently replaced aluminum dump truck bed, hoist and cylinder from the 2014 Dodge. The motion was made by Charles Hickman, seconded by Walter Stout to accept the bid of \$4,401.00 from Mr. Wagner. All aye – motion carried.

4. Township Supervisors

a. Ordinances, Resolutions, Policies

1. Amendment to Employment Working Conditions & Benefits Policy #2021-1

The Chairman asked the Board to consider a motion to amend, with an effective date of January 1, 2024, Policy #2021-1 which details the Working Conditions & Benefits for township employees, as follows:

“A full-time employee’s unused Vacation hours, to a maximum of 40 hours, remaining at the end of a calendar year, shall be carried into the subsequent (next) calendar year; however, those accrued hours brought forth from the prior year must be taken before April 15th of the new year.” To clarify, they will lose any hours not taken (used) prior to April 15th.

The motion was made by Charles Hickman, seconded by Troy Smith. All aye – motion carried.

2. Heavy Hauling Agreements – Columbia Gas Transmission, LLC

The Chairman asked the Board to consider a motion to approve the one-year Heavy Hauling Agreements, dated April 1, 2024 with Columbia Gas Transmission, LLC for the following township roads: Craynes Run Road (T-551), East Dividing Ridge Road (T-657), Good Hill Road (T-557), and Wilman Hill Road (T-552) for a fee of \$300.00 per roadway, pursuant to the approved Schedule of Fees. The motion was made by Charles Hickman, seconded by Walter Stout. All aye – motion carried.

IV. New Business

V. Information & Announcements

- Spring Township Clean-up Day will be from 8:00 am until 4:00 pm, Saturday, April 27, 2024.
- The Washington Township Park Improvement Project has begun. The park will remain closed to all activities until the construction has been completed, anticipated to be before Memorial Day weekend.
- Upcoming Meetings
 - Supervisor’s Regular Meeting, Tuesday, May 14, 2024, 6:30 p.m.
 - Planning Board, Thursday, May 2, 2024 at 7:30 p.m.
 - Zoning Hearing Board and Park Board meets as needed.

VI. Public Comment/Questions

VII. Adjournment

The meeting was adjourned at 6:50 p.m. on a motion by Charles Hickman, seconded by Troy Smith, with all voting ‘aye’.

s/Walter S. Stout _____ Chairman

s/P. Diane Headlee _____ Secretary/Treasurer