

**WASHINGTON TOWNSHIP  
BOARD OF SUPERVISORS**

112 Municipal Lane  
Prosperity, PA 15329  
June 18, 2024

**MEETING AGENDA**

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Requests to Address the Board/Public Comment
- V. Correspondence and Reports
  1. Received Correspondence:
    - Received notification that the Department of Environmental Protection (PA DEP) has begun reviewing the Application received from Consol PA Coal Co, LLC, to add 6.0 Surface Acres for the installation of 2 Degas Boreholes, one of which, H4-1, is in Washington Township along Tower Road, for the Enlow Fork Mine.
    - The Park Improvement project has been completed and the park was reopened to the public on May 24. We are awaiting the final inspection by representatives of the PA Department of Conservation and Natural Resources (DCNR). The playground equipment installation project has also been completed and accepted.
    - Our request for a Dirt, Gravel & Low Volume Road Maintenance grant through the Greene County Conservation District in the amount of \$6,996.24 for a creekbank stabilization project on Pettit Road was approved. The work is planned to be done during August, 2024 and will entail the placement of approximately 115 tons of R-5 aggregate along two sections of Pettit Run where there is major erosion and water encroachment under the roadway.
  2. The Planning Board met on June 13, 2024 to consider a recommendation for a lot split.
  3. Zoning Board: No meeting.
  4. Park Board: No meeting
  5. Roadmaster's Report
  6. Solicitor's Remarks
  7. BCO/Zoning Report – Harshman CE Group
- VI. Discussion & Action Items

Meeting Agenda

A. Routine

1. Approval of Agenda with/without Addendum
2. Approval of Minutes – May 14, 2024 regular meeting.

B. Specific

1. Personnel

2. Business Operations

a. Approval of Treasurer’s Report for period ending May 31, 2024

|                   | <u>General</u>     | <u>Liquid Fuels</u> | <u>Machinery</u>  | <u>ARPA</u>       |
|-------------------|--------------------|---------------------|-------------------|-------------------|
| Beginning Balance | \$ 248,334.08      | \$ 145,752.47       | \$ 31,921.21      | \$ 60,134.71      |
| Revenues          | 219,841.88         | 80.46               | 33,955.26         | 39.73             |
| Expenditures      | <u>-166,307.10</u> | <u>-0.00</u>        | <u>-18,700.00</u> | <u>-60,174.44</u> |
| Ending Balance    | \$ 301,868.86      | \$ 145,832.93       | \$ 47,176.47      | \$ 0.00           |

|                   | <u>Fire Fund</u> |                        | <u>Impact Fee</u>   |
|-------------------|------------------|------------------------|---------------------|
| Beginning Balance | \$ 3,116.14      | Beginning Cash Balance | \$ 314,173.64       |
| Revenues          | 7,553.91         | Revenues - Interest    | 655.23              |
| Expenditures      | <u>-50.00</u>    | - CD Interest          | 0.00                |
| Ending Balance    | \$ 10,620.05     | Expenditures           | <u>-154,680.22</u>  |
|                   |                  | Available Cash Balance | \$160,148.65        |
|                   |                  | Investments Held       | <u>2,000,000.00</u> |
|                   |                  | Total Account Balance  | \$2,160,148.65      |

Recommended Action

Consider a motion to approve the Treasurer’s report for the period ending May 31, 2024 and direct that it be filed for audit.

b. Bills & Transfers for Approval for All Funds – May, 2024

Recommended Action

Consider a motion to approve the payment of the monthly bills, payroll and intra-fund transfers, as listed on the attached, from the following accounts:

|                   |               |
|-------------------|---------------|
| General Fund      | \$ 146,155.17 |
| Liquid Fuels Fund | 0.00          |
| Machinery Fund    | 15,500.00     |

|                                      |               |
|--------------------------------------|---------------|
| Impact Fund                          | 145,581.23    |
| Fire Fund                            | <u>50.00</u>  |
| Total Bills & Transfers for Approval | \$ 307,286.40 |

c. Application for Payment #2-Final – Playground Equipment Installation

Recommended Action

Consider a motion to approve the Application for Payment #2-Final received from StoneMile Group LLC, the contractor installing the new playground equipment at the park in the amount of \$2,598.00. The payment amount representing 100% of the work completed, has been reviewed and approved by the Architect, and will be paid as follows: \$1,063 from the General Fund from donations received and \$1,535 from the Impact Fee fund.

d. Application for Payment #2-Final – DCNR Park Improvement Project

Recommended Action

Consider a motion to approve Application for Payment #2-Final received from Raffle Construction LLC, the contractor on the Washington Township Park Improvement project in the amount of \$93,205.50. The payment amount representing 100% of the work completed, has been reviewed and approved by the Architect, and will be paid as follows: \$35,065.50 from the General Fund from the DCNR grant proceeds and \$58,140.00 from the Impact Fee fund, representing the township's required match.

3. Operations, Buildings, Grounds & Highways

a. Approval of Change Order #4 – Park Improvement Project

Recommended Action

Consider a motion to approve the following Change Order (#4) to the construction contract with Raffle Construction:

C.O. #4 Additional excavation at existing swale area and install additional stone and 52 feet of 6" pipe; and, additional excavation, stone and paving to create longer transition areas at two existing walkways, at a total increase to the contract of \$1,801.00.

b. Opening of Bids – Breakneck and Boyd Road Flex-base Paving Project

Recommended Action

Consider a motion to acknowledge receipt of the following bids for the Boyd and Breakneck Roads Flex-base Paving Project, pursuant to the prepared and advertised specifications. The bids were received and opened at 11:30 am, Thursday, June 13, 2024 for the labor, material, and equipment necessary to complete the paving on the entire length of both roadways for an approximate total distance of 8,500 feet. Two bids (w/Bid Bond) were received for the project.

| <u>Bidder</u>          | <u>Unit Price/ton</u> | <u>Total Bid Amount</u> |
|------------------------|-----------------------|-------------------------|
| Russell Standard Corp. | \$125.25              | \$ 154,057.50           |
| Youngblood Paving Inc. | \$126.10              | \$ 155,103.00           |

It is further recommended that any award be deferred until the township has been made aware of the amount of our 2024 Act 13 allotment.

4. Township Supervisors

a. Ordinances, Resolutions, Policies

1. Employee Working Conditions & Benefits Policy #2024-1

Recommended Action

Consider a motion to approve the attached revised Policy (#2024-1) which outlines the Working Conditions & Benefits for township employees, with an effective date of January 1, 2024.

2. Heavy Hauling Agreement Renewals – EQT Production Co.

Recommended Action

Consider a motion to approve the one-year renewal of Heavy Hauling Agreements, dated July 1, 2024 with EQT Production Co. for the following township roads: Bailey Hollow Road (T-561), Craig's Run Road (T-558), Craynes Run Road (T-551), East Dividing Ridge Road (T-657), West Dividing Ridge Road (T-658), Fisher Hollow Road (T-559), Good Hill Road (T-557), and Wilman Hill Road (T-552) for a fee of \$300.00 per roadway, pursuant to the approved Schedule of Fees.

3. Approval of Lot Split – Scott & Heidi Swarrow to Nick Swarrow

Recommended Action

Pursuant to the recommendation of the Washington Township Planning Board, having met the conditions and requirements of the Township Subdivision and Land Development Ordinance, and having received approval from the Township Engineer, Zoning Officer and the Sewage Enforcement Officer, consider a motion to approve a lot split of 3.54 acres, being a part of the parcel of land identified as Tax ID #24-05-105E, conveyed from Scott and Heidi Swarrow to Nick Swarrow.

VII. New Business

VIII. Information & Announcements

- Upcoming Meetings
  - Supervisor’s Regular Meeting, Tuesday, July 9, 2024, 6:30 p.m.
  - Planning Board, Thursday, July 4, 2024 at 7:30 p.m. (to be re-scheduled, if needed)
  - Zoning Hearing Board and Park Board meets as needed.

IX. Public Comment/Questions

X. Adjournment