

**WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS**

112 Municipal Lane
Prosperity, PA 15329
July 9, 2024

MEETING AGENDA

I. Call to Order

II. Pledge of Allegiance

III. Roll Call

IV. Requests to Address the Board/Public Comment

V. Correspondence and Reports

1. Received Correspondence:

- On June 27, the township received a bank transfer (ACH) of \$531,660.61 for Act 13 Impact fee monies for 2023 drilling operations. This amount reflects an expected decrease of over last year's distribution, due to lower natural gas costs. The amount received, however, is in line with the Act 13 revenue received prior to the 2022 and 2023 allocations, which reflected a higher than normal cost of natural gas. A budget for the Impact Fee Fund will be prepared and presented for approval in August, 2024 per the Act 13 regulations.
- The Park Improvement project was awarded final approval after an inspection visit by Adam Mattis of the PA Department of Conservation and Natural Resources (DCNR) on July 2.

2. The Planning Board did not meet in July as there were no items to be considered.

3. Zoning Board: No meeting.

4. Park Board: No meeting

5. Roadmaster's Report

6. Solicitor's Remarks

7. BCO/Zoning Report

VI. Discussion & Action Items

A. Routine

1. Approval of Agenda with/without Addendum.

2. Approval of Minutes – June 18, 2024 regular meeting & July 2, 2024 Special meeting.

B. Specific

1. Personnel

2. Business Operations

a. Approval of Treasurer’s Report for period ending June 30, 2024

	<u>General</u>	<u>Liquid Fuels</u>	<u>Machinery</u>	<u>Fire Fund</u>
Beginning Balance	\$ 301,868.86	\$ 145,832.93	\$ 47,176.47	\$ 10,620.05
Revenues	32,637.28	71.98	1,593.46	821.56
Expenditures	<u>-77,577.78</u>	<u>-2,447.23</u>	<u>-100.00</u>	<u>-50.00</u>
Ending Balance	\$256,928.36	\$143,457.68	\$ 48,669.93	\$ 11,391.61

Impact Fee

Beginning Cash Balance	\$ 160,148.65
Revenues - Interest	504.34
-Act 13 Allocation & Misc. Revenue	532,200.61
Expenditures	<u>-61,150.00</u>
Available Cash Balance	\$ 631,703.60
Investments Held	<u>2,000,000.00</u>
Total Account Balance	\$ 2,631,703.60

Recommended Action

Consider a motion to approve the Treasurer’s report for the period ending June 30, 2024 and direct that it be filed for audit.

b. Bills & Transfers for Approval for All Funds – June, 2024

Recommended Action

Consider a motion to approve the payment of the monthly bills, payroll and intra-fund transfers, as listed on the attached, from the following accounts:

General Fund	\$ 70,008.80
Liquid Fuels Fund	2,447.23
Machinery Fund	100.00
Impact Fund	61,150.00
Fire Fund	<u>50.00</u>
Total Bills & Transfers for Approval	\$ 142,756.03

c. Renewal of Workers' Compensation Insurance Policy 2004-05

Recommended Action

Consider a motion to renew and award the Workers' Compensation Insurance Policy to UPMC Health Benefits, Inc., through the Marthinsen and Salvitti Insurance Group at an annual premium of \$5,266, with an effective date of August 8, 2024. The new premium amount reflects a \$88 decrease from the current premium amount.

d. Renewal of Package Insurance Policy – 2024-25

Last year the premium for the township's Property, Inland Marine, Liability, Public Official's Liability, Excess Liability (Umbrella), Automobile and Crime insurance coverage was \$18,438.

Recommended Action

Consider a motion to approve the renewal of the Package Insurance Policy with Higbee Insurance based on the requested and updated coverage, at the annual premium of \$20,378, an increase of \$1,940, with an effective date of August 8, 2024. The change is due to the increased building values and an automatic 4% increase in property values due to inflation.

3. Operations, Buildings, Grounds & Highways

4. Township Supervisors

a. Awarding of Bid – Flex Base Paving – Boyd & Breakneck Roads

Recommended Action

Having met the specifications and based on the past performance of the contractor, consider a motion to award the contract for the labor, material, and equipment necessary to complete the Flex Base paving on Boyd and Breakneck Roads for an approximate total distance of 8,500 feet, to Russell Standard Corporation, at their low bid of \$125.25 per ton, for an approximate total cost of \$157,057.50. The project will be paid for from the 2004-25 Impact Fee appropriation.

VII. New Business

VIII. Information & Announcements

Meeting Agenda

- Upcoming Meetings
 - Supervisor's Regular Meeting, Tuesday, August 13, 2024, 6:30 p.m.
 - Planning Board, Thursday, August 1, 2024 at 7:30 p.m.
 - Zoning Hearing Board and Park Board meets as needed.

IX. Public Comment/Questions

X. Adjournment