

**WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS**

112 Municipal Lane
Prosperity, PA 15329
June 18, 2024

MEETING MINUTES

Walter Stout, Chairman, called the June 18, 2024 meeting of the Washington Township Supervisors to order at 6:30 PM. In attendance were Supervisors Walter Stout, Troy Smith, and Charles Hickman, Secretary Diane Headlee, and township residents Tom Ayers, Larry and Stacy Stienhoff, and Debbie Stephenson.

I. Requests to Address the Board/Public Comment

There were no requests to address the Board.

II. Correspondence and Reports

1. Received Correspondence:

- Received notification that the Department of Environmental Protection (PA DEP) has begun reviewing the Application received from Consol PA Coal Co, LLC, to add 6.0 Surface Acres for the installation of 2 Degas Boreholes, one of which, H4-1, is in Washington Township along Tower Road, for the Enlow Fork Mine.
- The Park Improvement project has been completed and the park was reopened to the public on May 24. We are awaiting the July 2nd final inspection by representatives of the PA Department of Conservation and Natural Resources (DCNR). The playground equipment installation project has also been completed and accepted.
- Our request for a Dirt, Gravel & Low Volume Road Maintenance grant through the Greene County Conservation District in the amount of \$6,996.24 for a creekbank stabilization project on Pettit Road was approved. The work is planned to be done during August, 2024 and will entail the placement of approximately 115 tons of R-5 aggregate along two sections of Pettit Run where there is major erosion and water encroachment under the roadway.

2. The Planning Board met on June 13, 2024 to consider a recommendation for a lot split for Scott and Heidi Swarrow to Nick Swarrow, which was approved.

3. Zoning Board: No meeting.

4. Park Board: No meeting

5. Roadmaster's Report: Crews have been mowing road banks on all township roads, mowing at the park and also around the office. After recent storms, they removed trees and limbs from the township roads. They cleaned up some small slips on township roads and patched potholes in anticipation of seal coating (tar/chip) in July. They dusted tar and chip spots on township roads caused by the intense heat. They mulched around the playground equipment at the park. They continue to perform maintenance on the township-owned trucks and related equipment.

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6. Solicitor's Remarks: At the May 15, 2024 status conference, Judge Grimes awarded the Township \$32,500 to be paid by Y-B Logging as a result of the lawsuit filed by the township, for damages caused by Y-B Logging to Hemlock Road during logging operations in 2021.
7. BCO/Zoning Report – Harshman CE Group Report was distributed. There were no questions.

III. Discussion & Action Items

A. Routine

1. The Chairman asked the Board for a motion to approve the agenda without an addendum. The motion was made by Charles Hickman, seconded by Troy Smith. All aye - motion carried
2. The Chairman asked the Board for a motion to approve the of Minutes of the May 14, 2024 Board Meeting. There were no additions or corrections brought forth. The motion was made to approve the Minutes as presented, by Charles Hickman, seconded by Walter Stout. All aye - motion carried.

B. Specific

1. Business Operations

a. Approval of Treasurer's Report for period ending May 31, 2024

	<u>General</u>	<u>Liquid Fuels</u>	<u>Machinery</u>	<u>ARPA</u>
Beginning Balance	\$ 248,334.08	\$ 145,752.47	\$ 31,921.21	\$ 60,134.71
Revenues	219,841.88	80.46	33,955.26	39.73
Expenditures	<u>-166,307.10</u>	<u>-0.00</u>	<u>-18,700.00</u>	<u>-60,174.44</u>
Ending Balance	\$ 301,868.86	\$ 145,832.93	\$ 47,176.47	\$ 0.00

	<u>Fire Fund</u>		<u>Impact Fee</u>
Beginning Balance	\$ 3,116.14	Beginning Cash Balance	\$ 314,173.64
Revenues	7,553.91	Revenues - Interest	655.23
Expenditures	<u>-50.00</u>	- CD Interest	0.00
Ending Balance	\$ 10,620.05	Expenditures	<u>-154,680.22</u>
		Available Cash Balance	\$160,148.65
		Investments Held	<u>2,000,000.00</u>
		Total Account Balance	\$2,160,148.65

The Chairman asked the Board to consider a motion to approve the Treasurer's report for the period ending May 31, 2024 and direct that it be filed for audit. The motion was made by Charles Hickman, seconded by Troy Smith. All aye – motion carried.

b. Bills & Transfers for Approval for All Funds – May, 2024

The Chairman asked the Board to consider a motion to approve the payment of the monthly bills, payroll and intra-fund transfers, as listed on the attached, from the following accounts:

General Fund	\$ 146,155.17
Liquid Fuels Fund	0.00
Machinery Fund	15,500
Impact Fund	145,581.23
Fire Fund	<u>50.00</u>
Total Bills & Transfers for Approval	\$ 307,286.40

The motion was made by Troy Smith, seconded by Charles Hickman. All aye – motion carried.

c. Application for Payment #2-Final – Playground Equipment Installation

The Chairman asked the Board to consider a motion to approve the Application for Payment #2-Final received from StoneMile Group LLC, the contractor installing the new playground equipment at the park in the amount of \$2,598.00. The payment amount representing 100% of the work completed, has been reviewed and approved by the Architect, and will be paid as follows: \$1,063 from the General Fund from donations received and \$1,535 from the Impact Fee fund. The motion was made by Troy Smith, seconded by Walter Stout. All aye – motion carried.

d. Application for Payment #2-Final – DCNR Park Improvement Project

The Chairman asked the Board to consider a motion to approve Application for Payment #2-Final received from Raffle Construction LLC, the contractor on the Washington Township Park Improvement project in the amount of \$93,205.50. The payment amount representing 100% of the work completed, has been reviewed and approved by the Architect, and will be paid as follows: \$35,065.50 from the General Fund from the DCNR grant proceeds and \$58,140.00 from the Impact Fee fund, representing the township's required match. The motion was made by Charles Hickman, seconded by Troy Smith. All aye – motion carried.

2. Operations, Buildings, Grounds & Highways

a. Approval of Change Order #4 – Park Improvement Project

The Chairman asked the Board to consider a motion to approve the following Change Order (#4) to the construction contract with Raffle Construction:

C.O. #4 Additional excavation at existing swale area and install additional stone and 52 feet of 6" pipe; and, additional excavation, stone and paving to create longer transition areas at two existing walkways, at a total increase to the contract of \$1,801.00.

The motion was made by Charles Hickman, seconded by Walter Stout. All aye – motion carried.

b. Opening of Bids – Breakneck and Boyd Road Flex-base Paving Project

The Chairman asked the Board to consider a motion to acknowledge receipt of the following bids for the Boyd and Breakneck Roads Flex-base Paving Project, pursuant to the prepared and advertised specifications. The bids were received and opened at 11:30 am, Thursday, June 13, 2024 for the labor, material, and equipment necessary to complete the paving on the entire length of both roadways for an approximate total distance of 8,500 feet. Two bids (w/Bid Bond) were received for the project.

<u>Bidder</u>	<u>Unit Price/ton</u>	<u>Total Bid Amount</u>
Russell Standard Corp.	\$125.25	\$154,057.50
Youngblood Paving Inc.	\$126.10	\$155,103.00

It is further recommended that any award be deferred until the township has been made aware of the amount of our 2024 Act 13 allotment. The motion was made by Charles Hickman, seconded by Walter Stout. All aye – motion carried.

3. Township Supervisors

a. Ordinances, Resolutions, Policies

1. Employee Working Conditions & Benefits Policy #2024-1

The Chairman asked the Board to consider a motion to approve the attached revised Policy (#2024-1) which outlines the Working Conditions & Benefits for township employees, with an effective date of January 1, 2024. The motion was made by Charles Hickman, seconded by Troy Smith. All aye – motion carried.

2. Heavy Hauling Agreement Renewals – EQT Production Co.

The Chairman asked the Board to consider a motion to approve the one-year renewal of Heavy Hauling Agreements, dated July 1, 2024 with EQT Production Co. for the following township roads: Bailey Hollow Road (T-561), Craig's Run Road (T-558), Craynes Run Road (T-551), East Dividing Ridge Road (T-657), West Dividing Ridge Road (T-658), Fisher Hollow Road (T-559), Good Hill Road (T-557), and Wilman Hill Road (T-552) for a fee of \$300.00 per roadway, pursuant to the approved Schedule of Fees. The motion was made by Charles Hickman, seconded by Troy Smith. All aye – motion carried.

3. Approval of Lot Split – Scott & Heidi Swarrow to Nick Swarrow

Pursuant to the recommendation of the Washington Township Planning Board, having met the conditions and requirements of the

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Township Subdivision and Land Development Ordinance, and having received approval from the Township Engineer, Zoning Officer and the Sewage Enforcement Officer, the Chairman asked the Board to consider a motion to approve a lot split of 3.54 acres, being a part of the parcel of land identified as Tax ID #24-05-105E, conveyed from Scott and Heidi Swarrow to Nick Swarrow. The motion was made by Charles Hickman, seconded by Troy Smith. All aye – motion carried.

IV. New Business: There was no new business.

V. Information & Announcements

- Upcoming Meetings
 - Supervisor’s Regular Meeting, Tuesday, July 9, 2024, 6:30 p.m.
 - Planning Board, Thursday, July 4, 2024 at 7:30 p.m. (to be re-scheduled, if needed)
 - Zoning Hearing Board and Park Board meets as needed.

VI. Public Comment/Questions:

Ms. Stephenson asked if there was a detail available for the total cost of the recent park improvement project. Mr. Stout responded that he had it on his computer as the information has to be submitted to DCNR in accordance with the grant requirements, and that she was welcome to come in to the office and get the information.

VII. Adjournment

The meeting was adjourned at 6:53 p.m. on a motion by Charles Hickman, seconded by Troy Smith, with all voting ‘aye’.

s/Walter S. Stout _____ Chairman

s/P. Diane Headlee _____ Secretary/Treasurer