

**WASHINGTON TOWNSHIP  
BOARD OF SUPERVISORS**

112 Municipal Lane  
Prosperity, PA 15329  
January 14, 2020

**MINUTES**

Walter Stout, Chairman, called the meeting to order at 7:00 PM followed by the Pledge of Allegiance.

In attendance were Supervisors Walter Stout, Charles Hickman, Troy Smith; and Secretary Diane Headlee. Also in attendance were several interested township residents.

I. Requests to Address the Board/Public Comment - None

II. Correspondence and Reports

1. Received Correspondence:

- Continuing notification has been received from Consol Pennsylvania Coal Company of the intent to conduct underground mining during the next five years in the northwestern area of Washington Township, more specifically in the area between Morris Road and the county line.
- Walter Stout read the following notice was received from the Greene County Emergency Management Agency on Monday, January 13, 2019:

“Our office has been notified of a spill in the creek that runs parallel to Dunns Station Road in Washington Township. The spill affects property east of 967 Dunns Station Road towards Ruff Creek. At this time, the DEP has determined the spill came from a drill cutting pit that overflowed. Work is being done for Consol Coal which is in the process of constructing a ventilation air shaft. Samples were taken and the results are pending. If you have any concerns about livestock or wells that may be affected, you can call Pennsylvania Department of Environmental Protection at 724-925-5500.”

A discussion ensued regarding the failure by the county Emergency Management Agency to notify the township when they were made aware of the spill on Saturday. Mr. Stout stated that he had expressed his displeasure with the handling of the situation to both Mr. Leathers at EMA and to Commissioners Mr. Belding and McClure. He went on to say that upon learning of the situation on Sunday evening, he notified our Codes Enforcement Officer at K-2 Engineering and made arrangements to visit the site of the mishap first thing Monday morning. After doing so, the Supervisors, along with Allan Spaw from K-2, called the PADEP for a report on the incident. Mr. Stout read the following from notes taken by Mr. Spaw:

“PADEP was notified by EMA around 6pm on Saturday 1-11-19. PADEP Inspector was notified of complaint. PADEP performed an inspection and water sampling on Sunday 1-12-19. Samples were taken from the drill pit, sediment pond and the stream. The stream was sampled “a half of a dozen times” from the illicit discharge point continuing 8-10 miles downstream and one sample upstream. Water sample reports will take 3 to 4 weeks to get results back. Independent of the water sample results the department is

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drafting a letter with orders to rectify violations that were noted during the inspection.

Andy Walker (from DEP) stated that homeowners should call and file a formal complaint individually. This was said after asking if PADEP will be testing water sources for groundwater contamination. He stated that an animal water feeder was observed to be cloudy and was fed by what appears to be a shallow spring.

2. Planning Board:
  - There were no items for discussion or needing action so the January 2nd meeting was cancelled.
3. Zoning Board:
  - No meeting.
4. Park Board:
  - No meeting
5. Roadmaster's Report
  - Mr. Hickman reported the road crew has removed trees and limbs from the township roads and performed maintenance on the equipment. They worked on the slip repairs on Fisher Hollow and Craig's Run roads in conjunction with EQT contractor Hayden Excavating. They plowed and cindered the roads and did building maintenance and clean-up.
6. Solicitor's Remarks
  - Not in attendance
7. EQT Report
  - There is no activity in the township at this time.

### III. Discussion & Action Items

#### A. Routine

1. The Chairman asked the Board to for a motion to approve the Agenda without an Addendum. The motion was made by Troy Smith and seconded by Charles Hickman. Motion carried.
2. The Chairman asked the Board for a motion to approve the Minutes of the December 10, 2019 regular meeting and the January, 2020 Re-organization meeting. The motion was made by Walter Stout and seconded by Charles Hickman. Motion carried

#### B. Specific

##### 1. Personnel

##### a. Elected Office, Boards & Contracted Personnel

1. Resignations/Appointments

a. Park Board – T. Meek and T. Smith Re-appointments

The Chairman asked the Board to consider a motion to re-appoint Tammy Smith and Terry Meek to the Township Park Board, for additional five (5) year terms respectively, expiring on December 31, 2024. The motion was made by Charles Hickman and seconded by Walter Stout. Troy Smith abstained. Motion carried.

b. Kenneth Headlee - Vacancy Board Term Renewal

The Chairman asked the Board to consider a motion that Kenneth Headlee be re-appointed to the Vacancy Board for a 1-year term, expiring on December 31, 2020. The motion was made by Charles Hickman and seconded by Walter Stout. Motion carried.

c. Dennis Makel, Solicitor

The Chairman asked the Board to consider a motion to name Dennis Makel, Esquire as Township Solicitor for the calendar year 2020, at the contracted hourly rate of \$115.00 plus expenses, and \$200 per meeting attended. The motion was made by Troy Smith and seconded by Charles Hickman. Motion carried.

d. Tim Neil, Sewage Enforcement Officer

The Chairman asked the Board to consider a motion to name Tim Neil as the Township Sewage Enforcement Officer (SEO) for the calendar year 2020, at the same contracted rate as in 2019. The motion was made by Charles Hickman and seconded by Walter Stout. Motion carried.

e. K-2 Engineering, Inc, Zoning Official

The Chairman asked the Board to consider a motion to name K-2 Engineering, Inc. as the Township Zoning Officer for the calendar year 2020, at the contracted rate of \$50.00 per hour. The motion was made by Charles Hickman and seconded by Troy Smith. Motion carried.

f. K-2 Engineering, Inc. – BCEO/UCC Inspection Services

The Chairman asked the Board to consider a motion appointing K-2 Engineering, Inc. to provide the inspection and Codes Enforcement services required under the Uniform Construction Code (UCC) in the township for calendar year 2020. Fees charged pursuant to the attached Schedule. The motion was made by Charles Hickman and seconded by Walter Stout. Motion carried.

g. Rick Patton – Emergency Management Coordinator

The Chairman asked the Board to consider a motion for Richard (Rick) Patton to continue serving as the township's Emergency

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Management Coordinator for calendar year 2020, pursuant to the Pennsylvania Emergency Management Services Code. The motion was made by Charles Hickman and seconded by Walter Stout. Motion carried.

### h. Mackin Engineering Co., Planning

The Chairman asked the Board to consider a motion appointing Mackin Engineering Co., as the Township Engineer, acting as the planning consultant to the Supervisors and Planning Board. The motion was made by Troy Smith and seconded by Charles Hickman. Motion carried.

### b. Township Employees

#### 1. Resignations/Retirements/Furloughs

#### 2. Appointments

##### a. William (Bill) Main, Full-time Maintenance Employee

The Chairman ask the Board to consider a motion to retain William (Bill) Main as a full-time Township Maintenance employee for calendar year 2020, at an hourly rate of \$18.75, (a 50 cent per hour increase), and with benefits and working conditions granted to full-time employees by policy #2016-1. The motion was made by Charles Hickman and seconded by Troy Smith. Motion carried.

##### b. Jason Rosa, Full-time Maintenance Employee

The Chairman asked the Board to consider a motion to retain Jason Rosa as a full-time Township Maintenance employee for calendar year 2020, at an hourly rate of \$18.75, (a 50 cent per hour increase), and with benefits and working conditions granted to full-time employees by policy #2016-1. The motion was made by Charles Hickman and seconded by Troy Smith. Motion carried.

##### c. Appointment of Roadmaster and Assistant Roadmaster

The Chairman asked the Board to consider a motion to name William (Bill) Main and Charles Hickman as the Roadmaster and Assistant Roadmaster respectively, for the 2020 calendar year, at an additional hourly rate of \$1.50 per hour each. The motion was made by Troy Smith and seconded by Walter Stout. Charles Hickman abstained. Motion carried.

### 2. Business Operations

#### a. Approval of Used Truck Purchase

The Chairman asked the Board to consider a motion, pursuant to the discussions held at the December 10, 2019 Supervisors meeting, to approve the purchase of a used, 2011 Ford F-350 Super Duty pick-up truck, along with a Swenson salt/cinder spreader and two snow plows from Jim Chester of Eighty-Four, PA for

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\$19,000. It is further recommended we place the 2001 Ford pick-up truck currently owned by the township on 'Municipal' and sold to the highest bidder. The motion was made by Charles Hickman and seconded by Walter Stout. Motion carried.

### b. Approval of Loan to Machinery Fund

The Chairman asked the Board to consider a motion to approve a loan of \$3,750 from the General Fund to the Machinery Fund, to be repaid with 2020 tax receipts if not sooner, for the recently purchased 2011 Ford pick-up truck. The motion was made by Charles Hickman and seconded by Walter Stout. Motion carried.

### c. Approval of Treasurer's Report for period ending December 31, 2019

	<u>General</u>	<u>Liquid Fuels</u>	<u>Machinery</u>	<u>DCNR</u>
Beginning Balance	\$ 402,443.12	\$ 31,297.70	\$ 16,579.89	\$ 28,576.35
Revenues	34,026.51	15.76	4,281.71	14.56
Expenditures	<u>29,142.57</u>	<u>1,579.25</u>	<u>19,700.00</u>	<u>1,527.00</u>
Ending Balance	\$ 407,327.06	\$ 29,734.21	\$ 1,161.60	\$ 27,063.91

	<u>Fire Fund</u>		<u>Impact Fee</u>
Beginning Balance	\$13,064.26	Beginning Balance	\$ 1,761.887.00
Revenues	101.16	Revenues	601.29
Expenditures	<u>12,943.27</u>	Expenditures	<u>222,110.13</u>
Ending Balance	\$ 222.15	Ending Balance	\$ 1,540,378.16
		Certificate of Deposit	<u>-1,200,000.00</u>
		Cash Available	\$ 340,378.16

The Chairman asked the Board to consider a motion to approve the Treasurer's report and direct that it be filed for audit. The motion was made by Charles Hickman and seconded by Troy Smith. Motion carried.

### d. Bills & Transfers for Approval for All Funds

The Chairman asked the Board to consider a motion to approve the payment of the monthly bills and intra-fund transfers, as listed on the attached, (see Minute book file), from the following accounts:

General Fund	\$ 42,451.01
Liquid Fuels Fund	1,579.25
Machinery Fund	19,000.00
Impact Fund	197,776.11
DCNR Account	5,313.00
Fire Fund	<u>12,750.09</u>
Total Bills & Transfers for Approval	\$ 278,869.46

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The motion was made by Charles Hickman and seconded by Troy Smith. Motion carried.

e. Permission to Obtain Bids for Oil & Stone

The Chairman asked the Board to consider a motion granting permission to advertise for sealed bids for the oil and stone required for tar and chipping of select township roadways during 2020. The motion was made by Charles Hickman and seconded by Troy Smith. Motion carried.

f. Permission to Obtain Bids for Contracted Tar & Chip Application

The Chairman asked the Board to consider a motion granting permission to advertise for sealed bids for Contracted Labor and Equipment to be used for the tar and chipping of select township roadways during 2020. The motion was made by Charles Hickman and seconded by Walter Stout. Motion carried.

3. Operations, Buildings, Grounds & Highways

4. Township Supervisors

a. Ordinances, Resolutions & Policies

1. Establishment of Schedule of Fees

The Chairman asked the Board to consider a motion to adopt the following Resolution (#1-2020):

BE IT RESOLVED that pursuant to applicable law, the Township Supervisors hereby establishes a Schedule of Fees for permits for Zoning, Subdivision and Land Development, Heavy Hauling, Highway Occupancy (Encroachment, Boring & Cutting), and Utility Crossing, effective January 1, 2020. The resolution establishing the Schedule of Fees is in the Resolutions file.

The motion was made by Troy Smith and seconded by Charles Hickman. Motion carried.

2. Designation of Banking Institution

The Chairman asked the Board to consider a motion to adopt the following resolution (#2-2020):

BE IT RESOLVED that the First National Bank of Pennsylvania be designated as the depository of township funds during calendar year 2020, pursuant to Section 708 of the Township Code, subject to bonding and insurance requirements. (See Resolutions file)

The motion was made by Charles Hickman and seconded by Troy Smith. Motion carried.

3. Establishment of 2020 Park Fees

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The Chairman asked the Board to consider a motion to establish the 2020 usage fees for the Washington Township Park as follows:

Full day (11am – 9pm)	\$100.00
Afternoon day (11am – 5pm)	70.00
Evening (6pm – 9pm)	40.00

The motion was made by Charles Hickman and seconded by Walter Stout. Motion carried.

#### 4. Payment of Medicare and Supplemental Insurance Premiums

The township Secretary has requested the Supervisors continue the previously approved payment for she and her spouse's Medicare and Supplemental Insurance premiums in lieu of paying their respective premiums for coverage under the township's UPMC health insurance plan, to which they are entitled by her employment agreement. This results in a substantial savings to the township

The Chairman asked the Board to consider a motion to approve the payment by the township for the Medicare and Supplemental Insurance premiums for the Township Secretary and her spouse, in lieu of paying their health insurance premiums charged by the township's health insurance program (UPMC) for which they would be entitled, resulting in a substantial savings to the township.

The motion was made by Troy Smith and seconded by Walter Stout. Motion carried.

#### 5. Heavy Hauling Agreement – DeNoon Lumber Co, LLC.

The Chairman asked the Board to consider a motion to approve a Heavy Hauling Agreement, with an effective date of April 15, 2020 to April 15, 2021, with DeNoon Lumber Co, LLC., for Good Hill Road (T-557) and East Dividing (T-657), for a fee of \$300.00 per roadway, pursuant to the Schedule of Fees.

The motion was made by Charles Hickman and seconded by Troy Smith. Motion carried.

#### 6. Site Access Agreement – F. & K. Borovichka

The Chairman asked the Board to consider a motion to approve Site Access Agreement between the Township and Frank and Kathryn Borovichka to install, at their expense, a two-inch (2") water line in the township right-of-way on Purman Run Road from the main line on Apple Hill Road to the Borovichka residence. It is further acknowledged that the 2-inch line is for drinking water purposes and is not sufficient for fire protection services on Purman Run Road.

The motion was made by Charles Hickman and seconded by Walter Stout. Motion carried.

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### IV. New Business

There was no new business discussed.

### V. Information & Announcements

- Review of Planning, Zoning & Park Board Members & Terms - see Minute Book
- Next Meeting Date:
  - Supervisors Regular Meeting Tuesday, February 11, 2020 at 7:00 PM

### VI. Public Comment/Questions

There was no public comment or questions.

### VII. Adjournment

There being no further business, the meeting was adjourned at 7:37 PM on a motion by Charles Hickman, seconded by Troy Smith, with all voting 'aye'.

\_\_\_\_\_ Chairman

\_\_\_\_\_ Secretary/Treasurer