

*September 16, 2019
Greene County Human Services
19 South Washington Street
3rd Floor Fort Jackson Building
Waynesburg, PA 15370*

Board Attendance: Janice Blair-Martin, 1st Vice Chairman; Jeff McCracken, 2nd Vice Chairman; Archie Trader; Barb Walters; Terri Cooley-Taylor; Pat Lemley; Briana Armenia; Charlene Pagac

Board Members Unable to Attend: Donna Dire, Chairman; Mark Carlson, Secretary; Gene Rush; Mike Caruso

Staff: Marcy Maletta, Assistant Administrator / Chief Fiscal Officer; Brean Fuller, MH Director; Tammy Henderson, Administrative Assistant; Lauren Chambers, Early Intervention Director; Amy Switalski, Housing and Family Resources Director; Deneen Shrader, Intellectual and Developmental Disabilities; Lisa Milan, Family Center/Hi Fi Supervisor; Rick Blaker, Transportation Director; Melissa Kirk, Drug and Alcohol Director.

Call to Order – Janice Blair-Martin

Introductions of all staff and board members.

Quorum Check – Quorum was met.

A motion was made to approve the March 4, 2019 Minutes by Pat Lemley and second by Jeff McCracken.

A motion was made to approve the June 3, 2019 Minutes by Terri Cooley-Taylor and second by Pat Lemley.

Chairman’s Report – Janice Blair-Martin

- Committee/Program update questions - All committee reports are emailed out with minutes from the last meeting. Janice asked if there were any questions concerning these reports. There was none. Pat mentioned that she really like receiving the reports this way.
- Board Member Resignation – **A motion was made to accept the resignation of Donna Dire and Mark Carlson by Pat Lemley and second by Jeff McCracken.**
- Membership Discussion – Information was handed out concerning the members and the categories that need to be filled. Much discussion occurred.
- Nominating Committee – Officers and Board Members for 2020 – A Nominating Committee was established to begin looking for new officers for 2020 as well as new members to fill the categories. The Committee members are Archie Trader, Jeff McCracken, Marcy Maletta and Terri Cooley-Taylor.
- By-law Committee – A By-law Committee was established to look at updating the By-laws. The committee will review the current By-laws and present any changes to the Board Members at December’s meeting. These committee members will be Barb Walters, Archie Trader and Jeff Grimes.

Assistant Administrator's Report – Marcy Maletta

- Karen retired September 1, 2019. She has accepted a position at CCAP (County Commissioners Association of PA) as the Executive Director of the PA Human Services Administrators and she has also started a consulting company. Greene County Human Services staff wish her well.
- All the directors completed the Block Grant and it was submitted on August 20th. The Guidelines were received late this year. Still waiting to hear of approval.
- Drug and Alcohol –
 - Case Management Grant began July 1st. This was to fund two additional case managers.
 - PIT Grant began September 1st. Still working on the details of this grant. It is a collaboration with Cornerstone Care.
 - We have heard unofficial work that we will receive a grant to develop a Drug Court.
 - Still waiting to hear of the approval for a grant written for a coordinator for the Opioid Task Force.
- Mental Health – The Forensic Grant ends September 30th. Awaiting final report to see how we move forward with our forensic services.
- Transportation – a grant is awarded to study rural transportation in collaboration with Carnegie Mellon and Waynesburg University. Waiting on the next steps to precede.
- Directors discussed upcoming events.

Announcements – none

Public Comment – none

A motion was made to adjourn the meeting by Jeff McCracken and second by Pat Lemley.

****The next Advisory Board meeting will be held on December 9, 2019 in the 3rd Floor Conference Room, Fort Jackson Building at 5:00 PM**