

Greene County Industrial Development Authority

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Waynesburg PA, 15370
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GCIDA Board Meeting Agenda March 20, 2020

- I. **Call to Order**
- II. **Reorganization**
 - a. **Board Appointments**
 - i. **Outreach (Motion)**
- III. **'If a potential conflict, you are duty bound to disclose'**
- IV. **Approval of Minutes – February 21, 2020 Public Meeting**
- V. **Treasurers Report**
 - a. **Balance Sheet** as of March 19, 2020
 - b. **Profit & Loss** as of March 19, 2020
- VI. **Approval of Checks for Payment – Community Bank account**
 - a. **DeHaas Law, LLC –**
 - i. \$730.90 – 1936-000M: General Authority Solicitor
 - ii. \$76.00 – 1936-011M: Beranger Nemat v. GCIDA
- VII. **Deposits**
 - a. **Revolving Loan Payments: \$40,093.31 All transactions entered into QB**
 1. \$36,587.68 on 02-27-20
 2. \$1,219.33 on 03/10/20
 3. \$2,286.30 on 03/13/20
- VIII. **New Business**
 - a. **Strategic Impact Program**
 - i. **Compliance Determination/Verification**
 1. Procedure for Repayment versus grants
 - ii. **Snapshot of funding**
- IX. **GCIDA, Fiscal and Administrative Associate**
 - a. Presented job descriptions, finalized
- X. **QuickBooks**
 - a. **Three (3) User Not to Exceed (\$300.00) (MOTION)**
 - b. **Gradual Transition from Kim Hartnett to Fiscal Associate**
- XI. **USDA Revolving Loan Fund –**
 - a. **Lender Interactive Network Connection**
 - b. **Work Plan Revisions under review**
 - c. **Delinquent Accounts and Outreach**
 - d. **Revolving Loan Funds**
 - i. Investing/Interest Review
 - ii. Federal Deposit Insurance Corporation (FDIC)
 1. Transfer of Funds (Motion)
- XII. **BROWNFIELDS INITIATIVE**
 - a. **US EPA Grant (Update)**
 - i. LANGAN Master Services Agreement Suspended
 - b. **AMO Environmental Decisions (RATIFY)**

i. Reporting began and ASAP Contact Revised

c. **Request for Proposals (MOTION)**

d. **GC-BRAC Kick Off (MOTION)**

e. **PADEP Brownfields Conference**

i. Expense Reimbursement (MOTION)

1. \$755.28

f. **Environmental Protection Agency Day Visit**

XIII. Old Business

a. **Cypher & Cypher – 2018 Audit (Action)**

XIV. Public Comment

XV. Executive Session (litigation)

XVI. Next Meeting: TBD

XVII. Adjournment