

**WASHINGTON TOWNSHIP  
BOARD OF SUPERVISORS**

112 Municipal Lane  
Prosperity, PA 15329  
May 12, 2020

**MEETING AGENDA**

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Requests to Address the Board/Public Comment
- V. Correspondence and Reports
  1. Received Correspondence:
  2. Planning Board:
    - The Board did not meet in April or May due to the COVID-19 meeting guidelines.
  3. Zoning Board:
    - The Zoning Board Hearing that had been scheduled for Thursday, March 26<sup>th</sup> to conduct a hearing for a Special Exception in an A-1 (Agriculture use) district, was cancelled at the request of the applicants Kristy and Nathan Borovichka.
  4. Park Board:
  5. Roadmaster's Report
  6. Solicitor's Remarks
- VI. Discussion & Action Items
  - A. Routine
    1. Approval of Agenda with/without Addendum
    2. Approval of Minutes – March 17, 2020 regular meeting, and the Special meeting of March 24, 2020, which was held to adopt a Declaration of Disaster Emergency proclaiming the existence of a disaster emergency (COVID-19) in the township pursuant to the provisions of section 7501 of the PA Emergency Management Services Code.
  - B. Specific
    1. Personnel
    2. Business Operations

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### a. Approval of Treasurer's Report for period ending March 31, 2020

	<u>General</u>	<u>Liquid Fuels</u>	<u>Machinery</u>	<u>DCNR</u>
Beginning Balance	\$ 330,822.73	\$ 29,763.05	\$ 7,746.81	\$59.72
Revenues	8,998.80	144,628.66	4.03	.03
Expenditures	<u>30,016.86</u>	<u>1,659.22</u>	<u>100.00</u>	<u>0.00</u>
Ending Balance	\$ 309,804.67	\$ 172,732.49	\$ 7,650.84	\$ 59.75

#### Fire Fund

Beginning Balance	\$ 308.59
Revenues	50.19
Expenditures	<u>0.00</u>
Ending Balance	\$ 358.78

#### Impact Fee

Beginning Balance	\$ 1,528,100.98
Revenues	430.97
Expenditures	<u>614.44</u>
Ending Balance	\$ 1,527,917.51
Certificate of Deposit	<u>-1,200,000.00</u>
Cash Available	\$ 327,917.51

### b. Approval of Treasurer's Report for period ending April 30, 2020

	<u>General</u>	<u>Liquid Fuels</u>	<u>Machinery</u>	<u>DCNR</u>
Beginning Balance	\$309,804.67	\$ 172,732.49	\$ 7,650.84	\$ 59.75
Revenues	37,641.21	35.13	4,712.11	.01
Expenditures	<u>27,153.60</u>	<u>1,791.62</u>	<u>4,647.74</u>	<u>0.00</u>
Ending Balance	\$ 320,292.28	\$ 170,976.00	\$ 7,715.21	\$ 59.76

#### Fire Fund

Beginning Balance	\$ 358.78
Revenues	2,449.43
Expenditures	<u>50.00</u>
Ending Balance	\$2,758.21

#### Impact Fee

Beginning Balance	\$ 1,527,917.51
Revenues	655.91
Expenditures	<u>18,630.90</u>
Ending Balance	1,509,942.52
Certificate of Deposit	<u>-1,200,000.00</u>
Cash Available	\$ 309,942.52

#### Recommended Action

Consider a motion to approve the Treasurer's reports for periods ending March 31 and April 30, 2020 and direct that they be filed for audit.

### c. Bills & Transfers for Approval for All Funds for March, 2020

#### Recommended Action

The following bills were paid in March, 2020. Due to the COVID-19 guidelines there was no meeting held in April at which time these bills

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would have normally been approved. They were reviewed and the payment for each was approved by the Supervisors on April 10, 2020. Consider a motion to formally acknowledge and approve the payment of the monthly bills and intra-fund transfers paid in March, 2020, as listed on the attached, from the following accounts:

General Fund	\$ 26,552.81
Liquid Fuels Fund	2,628.32
Machinery Fund	100.00
Impact Fund	614.44
DCNR Account	0.00
Fire Fund	<u>50.00</u>
Total Bills & Transfers for Approval	\$ 29,945.57

d. Bills & Transfers for Approval for All Funds – April, 2020

Recommended Action

Consider a motion to approve the payment of the monthly bills and intra-fund transfers, as listed on the attached, from the following accounts:

General Fund	\$ 31,318.39
Liquid Fuels Fund	822.52
Machinery Fund	4,647.74
Impact Fund	29,376.69
DCNR Account	0.00
Fire Fund	<u>50.00</u>
Total Bills & Transfers for Approval	\$ 66,215.34

e. Awarding of Bid

1. Tar & Chip Bituminous Seal Coat/E-3 Oil Bid Award

Recommended Action

Following review of the bids that were received in March, consider a motion to award the contract for the placement of approximately 80,000 (+/-) square yards of Bituminous Seal Coat (single application Tar & Chip), along with E-3 oil application, utilizing the stone provided by the township, to Suit-Kote Corporation at their low bid of \$1.10 per square yard for an estimated total of \$88,000.00.

3. Operations, Buildings, Grounds & Highways

4. Township Supervisors

a. Ordinances, Resolutions & Policies

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### 1. Heavy Hauling Agreement – EQT Production Co.

#### Recommended Action

Consider a motion to approve the renewal of a Heavy Hauling Agreement, with an effective date of March 1, 2020 to February 28, 2021, with EQT Production Company, for Byard Road (T-514), for a fee of \$300.00 pursuant to the Schedule of Fees.

### 2. Adoption of Resolution Implementing Provisions of Act 15 or 2020

#### Recommended Action

Consider a motion to adopt the following Resolution (#3-2020):

**BE IT RESOLVED** that the Board Of Supervisors of Washington Township, Greene County, Pennsylvania, Commonwealth of Pennsylvania, hereby implements provisions of Act 15 of 2020 relating to property tax relief by extending the discount period from May 31, 2020 until August 31, 2020 and the waiving of any fees or penalties if the tax is paid in its entirety by December 31, 2020. (see Resolution Book for full text).

## VII. New Business

## VIII. Information & Announcements

- Spring Clean-Up Day – originally scheduled for April 25, has been postponed until Saturday, June 6, 2020. Dumpsters will be located in the township building parking area from 8:00 am until 4:00 pm. Electronics accepted. Freon must be removed from appliances.
- Resident Samantha Morris is again coordinating a “Community Blood Drive” for Washington Township on Saturday, May 23 from 9 am to 1:00 pm. The event will be “By Appointment Only” due to the COVID-19 precautions. The Pittsburgh branch of Vitalant (formerly the Central Blood Bank of Pittsburgh) will bring a mobile coach bus which will be located in the parking lot of the township building. We again want to thank Samantha for her hard work and assistance for this excellent community service project.
- The following roads (portions or entire length) are tentatively scheduled to be tar and chipped this year. Actual date schedule will be announced when finalized.
  - Top Road
  - Breakneck Road
  - Long Mile Road
  - Hickory Lane
  - Edgar Hill Road (lower to Fisher Hollow)
  - Morris Road
  - Byard Road

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- Good Hill Road
- Fisher Hollow Road
- Locust Drive
- Brooks Hollow Road
- West Dividing Ridge Road
- East Dividing Ridge (portions from Moscow to Twp. Line)
- Park Drive

- Supervisor's Regular Meeting, Tuesday, June 9, 2020 at 7:00 p.m.
- Planning Board, Thursday, June 4, 2020 at 7:30 p.m. (if needed).
- Zoning Hearing Board, as needed.
- Park Board meets as needed.

IX. Public Comment/Questions

X. Adjournment